



Role: Peer Support Group Facilitators
Supported by: Learning & Development Manager

Part of an exciting project across our centres, CULTURE CLUBS – Show Off & Share groups are looking for Peer Support Group Facilitators. The role is to facilitate groups and activities that are designed to support the continued mental health recovery and emotional wellbeing of women accessing our services and provide development opportunities for our service users. We are keen to include women with lived experiences of issues of mental ill health to support the effective development of this project, bringing a range of skills and experiences.

We are currently seeking Casual Sub-contracted Project Facilitators and volunteer Co-facilitators at all of our centres across Lancashire.

The new groups aim to bringing together women from a variety of cultures & ethnicities To celebrating similarities & differences Sharing Food... Art... Tradition...Culture. A genuine interest in creative collaborative community is essential for this rewarding role

LWC is committed to safeguarding and promoting the welfare of vulnerable adults and expect all staff and volunteers to share this commitment. This post is subject to a standard DBS disclosure.

1. **Job Summary**

- Assist in meeting the operational targets of the project including peer group creation, peer group oversight
- Maintaining a high standard of group support, working to acceptable boundaries, session planning and taking initiative to further the goals of the programme
- Weekly attendance at the group and assisting the Peer Support Coordinators in arranging/providing cover for absences across the centres
- Assist in marketing and promotion of the Peer Support Group
- Reporting any safeguarding incidents and completing risk assessments as per set procedures

2. **Key Working Relationships**

- The Peer Support Facilitator will be required to encourage constructive relationships, engaging those with lived experience of mental ill health.
- Collaborate working with Peer Support Co-coordinators to recruit service users into program activity
- Represent the organisation in the community when necessary and use the evaluation tools provided with the service users
- Work with other volunteers helping out on the groups, recruiting where necessary

3. **Functional Responsibilities**

- Working to meet the set project targets with regards to numbers accessing support
- Ensure peer group outputs, outcomes and impact are monitored in a variety of ways
- Attending volunteer training and CPD workshops
- Ensure appropriate structures are in place to support emotional wellbeing of all service users attending the groups

3.1 **Information Management**

- Ensure data is captured and maintained accurately in line with requirements and follow up to datae GDPR processes

Volunteer Specification

Supporting Evidence

In the supporting evidence of your application form, you must demonstrate your experiences by giving specific examples for the criteria within the person specification.

Factors	Description	Essential	Desirable	Assessment
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Knowledge, Training and Experience	Evidence of continued professional development		√	A
	Experience of understanding safeguarding and risk	√		A
	Understanding and knowledge of issues relating to mental and emotional health and wellbeing	√		A
	Lived experience of mental ill health		√	A
	Experience in a Third Sector environment and of working with volunteers		√	A
	Experience of cultural differences			
Communication Skills	Ability to communicate at all levels	√		A
	Evaluation and reporting skills	√		A
Planning Skills	Demonstrated capability to plan over short, medium and long-term timeframes and adjust plans and resource requirements	√		A

	accordingly Experience of setting up and implementing internal processes and procedures.		√	A
Autonomy	Demonstrated capabilities to manage own workload and make broad session plans for the support groups	√		A
Equality and Diversity	The promotion of equality of opportunity and good working relations (providing practical leadership)	√		A
<p>*Assessment will take place with reference to the following information A=Application form I=Interview T=Test C=Certificate</p>				

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In line with GOQ -**SINGLE SEX ESTABLISHMENTS** – (s7(2)(d)) this post is open to female candidates only.