



# Application form

Please read the terms and conditions on the back, and return this form along with a 50-word description of your organisation and a JPEG and EPS version of your organisation's logo.

## Contact details

Title \_\_\_\_\_ First name \_\_\_\_\_ Last name \_\_\_\_\_

Job title \_\_\_\_\_ Phone \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

## Organisation details

Organisation name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone number \_\_\_\_\_

Organisation email \_\_\_\_\_

## Please tick below which sector your organisation belongs to:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Asset & property management | <input type="checkbox"/> Energy / sustainability | <input type="checkbox"/> Insurance services    |
| <input type="checkbox"/> Charity / third sector      | <input type="checkbox"/> Financial services      | <input type="checkbox"/> Legal services        |
| <input type="checkbox"/> Communications & marketing  | <input type="checkbox"/> Housing management      | <input type="checkbox"/> Training & employment |
| <input type="checkbox"/> Consultancy services        | <input type="checkbox"/> Human resources         | <input type="checkbox"/> ICT                   |
| <input type="checkbox"/> Development                 | Other _____                                      |  |

**Payment information:** We will send you an invoice on receipt of this signed application form.

## Declaration

I have read and understood the terms and conditions of the National Housing Federation's Sector Supplier annual membership.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Please email this completed form to [SectorSupplier@housing.org.uk](mailto:SectorSupplier@housing.org.uk)**

# Terms and conditions

These are the terms and conditions ("Terms") that apply to your membership as a National Housing Federation Sector Supplier.

For the purposes of these Terms, "NHF" means the National Housing Federation, and "you/your" means you as a Sector Supplier.

## 1. Sector Supplier terms

- 1.1 Your subscription means your annual membership status as a Sector Supplier to the National Housing Federation.
- 1.2 Your subscription shall start on payment of your annual subscription fees in full.
- 1.3 Your subscription shall last for 12 months (the "Initial Term") and thereafter shall renew for subsequent periods of 12 months (each a "Renewal Period") unless you give us no less than 30 days' notice prior to the to the end of the Initial Term or subsequent Renewal Period that you do not wish to renew your subscription.
- 1.4 Subscription fees are non-refundable, except as provided for in clause 3.1.

## 2. Statutory compliance and use of data

- 2.1 For the purposes of this clause 2, "Personal Data" shall have the meaning given to it in the UK Data Protection Act 2018 (the DPA).
- 2.2 You agree that you shall comply with the DPA and all other relevant data protection legislation in your dealing with the subscription. In particular, if you provide any information to the NHF that contains Personal Data, then you shall ensure that you have all necessary rights and permissions to transfer such information to the NHF for the intended use.
- 2.3 You agree that you shall comply with any other legislation relevant to your transactions with the NHF and its members. Transactions include the use of information provided by the NHF.

## 3. Refusal and termination

- 3.1 The NHF may terminate your subscription at any time. If the NHF does terminate the subscription:
  - 3.1.1 it will provide 30 (thirty) days' notice of its decision to you; and
  - 3.1.2 unless expressly agreed other wise in writing, following such termination you must cease to use the NHF Sector Supplier logo and any other NHF materials provided to you pursuant to these Terms.
- 3.2 You may terminate your subscription at any time on giving the NHF notice. If you terminate your subscription, there will be no refund for monies already paid.
- 3.3 The NHF reserves the right to terminate your subscription where you are in breach of these Terms. If the NHF terminates your subscription for failure to comply with the Terms and conditions. There will be no refund of subscription fees already paid.
- 3.4 The NHF may refuse or terminate any subscription where it believes (in its absolute discretion) that the Sector Supplier's actions/views/ corporate policies run contrary to the NHF's work.
- 3.5 The NHF may refuse or terminate any subscription where it believes (in its absolute discretion) that the Sector Supplier's business is in competition with the NHF or may other wise have negative impact on the NHF.
- 3.6 Charities, industrial and provident societies, and co-operative and community benefit societies pursuant to the Co-operative and Community Benefit Societies Act 2014, which are registered in England and provide housing (including housing associations), are not eligible to join. They are instead eligible to apply for NHF membership.

## 4. Branding

- 4.1 The NHF Sector Supplier logo remains at all times the property of the NHF and may not be reproduced without its permission. Unless otherwise agreed with the NHF, you may use the NHF Sector Supplier logo only to identify yourself as a fully paid up Sector Supplier for the duration covered by your subscription.
- 4.2 Use of the NHF Sector Supplier logo is subject to the logo being used in the form prescribed by the NHF and in accordance with any relevant guidelines issued by the NHF from time to time. You must cease to use the Sector Supplier logo upon notice from the NHF.
- 4.3 Sector Suppliers may not use the NHF member logo, or any other logo not expressly provided for under these Terms.
- 4.4 You may promote your Sector Supplier membership in accordance with these terms. You may describe yourself as a "Federation Sector Supplier" for housing associations but you may not describe yourself as a "member", "full member", "associate", "associate member" (or any similar title) of the NHF.
- 4.5 The NHF retains all intellectual property rights, whether owned or licensed, in any NHF materials it may provide to you from time to time. Unless otherwise agreed in writing, any NHF materials provided to you shall remain the property of the NHF and the NHF reserves the right to recall any such materials at any time.
- 4.6 You agree not to do anything to bring the NHF into disrepute, or to adversely affect the name, brand, trading image, reputation or business of the NHF.

## 5. Complaints

- 5.1 The NHF will investigate all complaints about Sector Suppliers made by its members, in which case, the following will apply:
  - 5.1.1 all Sector Suppliers will be notified of any complaints made against them;
  - 5.1.2 if the NHF upholds the complaint against a Sector Supplier, it may terminate that Sector Supplier's subscription without further notice; and
  - 5.1.3 the NHF's decision is final.

## 6. Disclaimers

- 6.1 You acknowledge and agree that you are at all times acting on your own behalf and nothing in these Terms is intended to, or shall be deemed to create or imply the existence of a partnership or joint venture between you and the NHF nor any arrangement which would impose liability on the NHF for your acts or omissions.
- 6.2 Except for any liabilities that cannot be excluded or limited by law, you acknowledge and agree that the total liability of the NHF to you in respect of any costs, claims, liabilities or expenses, arising under these Terms shall be limited to the amount paid by you for your annual subscription.

## 7. Disputes

You agree to refer any disputes arising out of or in connection with these Terms to Alternative Dispute Resolution (ADR) in the first instance, but this shall not prevent either party from commencing court proceedings for urgent interim relief.

## 8. Third parties

The Contract (Rights of Third Parties) Act 1999 is expressly excluded from these Terms.

## 9. Jurisdiction

Subject to clause 7, these Terms, and any dispute or claim arising out of or in connection with them or their subject matter or formation (including non-contractual disputes or claims), shall be governed by, and construed in accordance with English law and the parties agree that the courts of England shall have exclusive jurisdiction to settle any such disputes or claims.