

Changing Lives through Sport and Physical Activity

Invitation to Tender

Collated questions received by email between 26th June and 1 August 2018

Q1

Under workstrand 1 some of the priority areas from the Club and Communities Framework are not to be included as they are covered by an existing tender contract.

The challenge then is that when one delivers workshops under this tender, do we then leave out any mentioning of, say, Great People and/or Understanding Community Need or do we refer to the other tender contracts.

Response

We recognise that there are crossover areas between the elements included in this brief, and those included within other tenders/commissioned pieces of work. As a result, we will expect all contracted organisations to work together to coordinate how services are delivered. You can feel free to make reference to these areas in your bid, and how you would want to work alongside other contracted organisations to ensure coordinated deliver.

Q2

As we are bidding for both work strands and there is an obvious overlap in the vision, thinking and methodology that we apply in all our work in this field, do we have to explain that in both bids and have an obvious overlap, or can describe our philosophy and thinking in one bid and refer to in the other?

Response

You should treat tenders for each lot as completely separate and include any relevant information in both documents

Q3

We are recommending a couple of additional initiatives (within the budget) to support the programs. Is that accepted?

Response

Yes, we are happy for tendering organisations to provide their own methodology and initiatives as long as they address the priority outcomes set out in the brief

Q4

Would it be problematic for us to be part of a consortium on workstrand 1, and propose to lead a project in the delivery element?

Response

We have sought clarification on this question and are awaiting a response

Q5

Is there any conflict in our bidding (solely or as part of a consortium) to these programmes and for other Robertson Trust open funds?

Response

No

Q5

Are you able to share any information on the timeline for future tendering opportunities?

A future tender element will be around upskilling sporting workforce (particularly coaches and volunteers across clubs and community and school/education settings) on person centred approaches. This is likely to be launched later this year or early next year.

Q6

Can a provider be a secondary partner in more than one bid?

Response

Yes

Q7

Can a provider be the lead partner in a bid for one stream and a secondary partner on a bid for the other stream?

Response

Yes

Q8

Can a provider be both a lead partner for a bid and a secondary partner for another bid within the same stream?

Response

Yes

Q9

Do you know the overall number of organisations/participants you are expecting or targeting for the programme?

Response

Within workstrand 1, there are 3 identified audiences:

- *Key sportscotland staff (up to 100)*
- *Professional officers within local and national orgs who have a role to support clubs and community organisations (up to 500)*
- *Delivery organisations (possible audience could include 13000 sports clubs and the wider sport and physical activity sector)*
- *Our first priority within this is the professional officer network. Regional groups of this network meet up to 4 times per year*

Q10

Is there a maximum/minimum number of participants you would set for the face-to-face components?

Response

- *This workstrand does not cover 1:2:1 support to organisations*
- *We have not set maximum or minimum number but are keen to engage broadly across the three audience groups with our first priority being delivery with the professional officers group*
- *Any face to face delivery is likely to be in the form of group events/workshops/conferences*

Q11

Should we assume for costing there is just one delivery of the programme in 2018-19, with no multiple cohorts or locations at this stage?

Response

- *We are looking for a programme which incorporates a range of learning opportunities and styles*
- *We anticipate some of these to be “passive” i.e. tools and resources that individuals can engage with and use independently, in their own time*
- *Other resources will be “active” i.e. where individuals will come along at a given time and participate in some kind of training or upskilling in a group session*
- *The resources need to be available to organisations throughout Scotland therefore we would want consideration to be given to how individuals are able to access training and resources*

Q12

Are you looking for the provider to recommend and provide the online learning platform?

Response

- *We will be using the Actify site as the online hub portal for sports and physical activity resources*

Q13

Is there any demand/need for the training to be SCQF accredited?

Response

- *We have not identified this as a requirement, however we are keen to hear back from tendering organisations their thoughts on what is most appropriate for the sector*