

1. Minutes, Apologies, Matters Arising
Apols: Yinbo, Toby

SECTION A: UPDATES/REPORTS

2. Operational Updates

Each manager and sabbatical officer should update on their area of work (60 seconds max each) (ALL)
Jo: Provisional date for housing conference 15th July. Met with NUS re joined up housing provision. NCC have agreed to passport home run free of charge. Safe Taxi scheme all up and running. R&P role recruitment ongoing. Proposal for nursing role being drafted.

Alex: Working with Finance re Finance systems in outlets. Working with them on balance sheet issue re cash processes. Recruitment for the HOLT role. Retail working on customer feedback survey. Waterfront trading strongly and some day club activity planned for summer. Retail project groups working on Unio and Grab and Go. Exit Ball b/o was 1200, we're on 1800 already. GradBall ready to be announced in a couple of weeks.

Jim: Union House enabling works up and running, this week we are finalising the main package of works in accordance with the overall budget, we may have some difficult prioritisation to do. Union Budget now with Brian and ETR is coming up, news at Forum. Work on incorporation and strategy ongoing. Quality Model meetings with heads ongoing.

Chris: Finished drafting advertising policy and procurement policy.

3. Key Relationship Updates

Any contact with the University should be reported here with any issues or upcoming meetings considered (ALL)

Alex: Met with University re catering in red bar, heads of terms about to be agreed.

Holly: New funding for DOS looks likely. E&D committee next week discussing GNTs.

4. Social Enterprises Updates

To consider verbal updates from shops, bars and ents on trading (AW)

Alex: Working on new budgeting model to improve transparency. Unio service times improved but a way to go, monitoring is in place. Waterfront continues to perform well.

Discussion on SEC survey data that mentions shop- awaiting details from Becky Price.

5. Union House Phase Two

Update on refurb project (JD)

Nothing in addition to above

SECTION B: ITEMS FOR DISCUSSION

6. Policy Passed at Union Council

To consider Student Officer Committee notes on policy passed at Council 12/02 (LM)

Jim: Officers and staff should be meeting to discuss once managers are allocated. Each policy should have a lead officer and staff member with exception reporting. Tony will divvy up.

7. Small PA Purchase Proposal

To consider a proposal to purchase a new PA (JD)

Approved/Noted

8. Welcome Week 2015

To consider a proposal from VMS about Welcome Week 2015 (JD)

Alex: Non commercial stuff to add. Note the focus on driving sales on campus in Week Two.

Discussion re VMS Brief and wider social/non academic events. Jim: Should be taken in conjunction with Rob Drury work re the non commercial activity. VMS have commercial targets and diversity targets in relation to WF and LCR but the overall programme is collaboration- Mondays Freshers Planning meetings will drive overall KPIs

CONFIDENTIAL ITEMS

9. Staffing

Update on any ongoing legal issues (JD)