



## **Minutes from Management Committee Meeting**

**Wednesday 29<sup>th</sup> August 2012**

**Boardroom, Union House**

Present:                   Derek Bowden   Josh Bowker  
                                  Joe Levell   Matt Myles  
                                  Sam Clark

Apologies: Annie Grant

5948 Minutes from previous meeting – 13<sup>th</sup> August 2012

- The Minutes were agreed by the Management Committee.

5949 Matters Arising

- Club Nights  
DB confirmed that Damon Pritchard and Laura Huckle will liaise with regards to investigate ways to give money back to societies.
- JAS wrote to staff members who had been accepted for voluntary redundancy advising that they would receive holiday pay. No response received from any of the staff members concerned.
- Colin Hammond to attend next SMT meeting and discuss loyalty cards in more depth.

5950 Bar Supervisors - Re-grading

- A proposal to re-grade Bar Supervisors was presented by Richard Alderson. The MC discussed the responsibilities of each Supervisor and it was noted that each Supervisor has a specialism.

5951 Purchase of a gavel

- A request was submitted to purchase a gavel for use in Union Council meetings.

- DB asked whether the University use one and whether Council need to approve its use at meetings.
  - It was confirmed that it was acceptable to use a gavel in meetings and that a NUSSL approved supplier must be used.
- Action:**
- ***The MC agreed in principle to this request, but asked JB to research more about the most appropriate gavel to purchase.***
  - ***To be brought back to future MCM for final approval.***

#### 5952 i-Pads

- It was identified that JL and JB both have i-Pads, with MM receiving one within the next few weeks for University Council.
  - SC is the only Officer without an i-Pad and it was confirmed that University Senate will not receive any i-Pads for another four years.
  - Following discussions about the efficient and effective use of an i-Pad for Officers, it was deemed appropriate and fair for SC to also receive one.
  - A query was raised which budget an i-Pad could be purchased from.
- Action:**
- ***JB to ask Mark Baldry to obtain a quote for another i-Pad similar to the ones held by the other Officers. Once approved, purchase to be made.***

#### 5953 AOB

##### Office Printers

- JL raised whether it would be a financial saving to obtain a new printer. He confirmed that this would allow more cost savings in respect of printing for SOC as current toner cartridges are over £250.
  - DB queries why it was necessary to have colour printers in individual offices.
- Action:**
- ***JB to ask Mark Baldry to investigate more cost effective printers – both colour and black and white.***

##### Bar Prices

- A proposal was submitted from Richard Alderson to increase bar prices effective 1<sup>st</sup> September 2012.
  - DB highlighted that the Union absorbed the tax increase on alcohol last year and should prices not be increased accordingly this year, there will be potential high financial losses.
- Action:**
- ***The MC agreed the increase in bar prices.***

5954

Date of next meeting

- Monday 10<sup>th</sup> September 2012  
Commencing 10:30am  
Boardroom, Union House