



- With regards to the Union, a proposal was put forward from Nick Rayns, Entertainments and Bars Manager, that the student be excluded from all licenced premises within Union House (LCR, Red and Blue Bar) until 9<sup>th</sup> December 2012. The student will be allowed access to all other areas of Union House, including the Hive, where alcohol is not served.
- The question of how bar staff will recognise the student if he attempts to enter any of the licenced premises was discussed. It was suggested to have a photo of the student in the staff area of the bars (out of public view) and for all bar staff to be advised of the situation. It was agreed to get the Bar Manager's view on this.
- The MC discussed whether the student should be allowed to purchase alcohol from the UFO. It was agreed to also ban the student from purchasing alcohol from the UFO.
- A letter confirming these decisions to be sent to the student concerned from Nick Rayns.

**Action:**

- ***Bar Manager to advise of best solution for circulating notice of ban of a student from the bars, to bar staff.***

**5965**

**Bar Staff Training**

- A member of bar staff raised a concern with one of the Officers, regarding the lack of training new bar staff receive. This has been evident by recent incidents whereby new bar staff did not know what certain drinks were or how to mix certain drinks. There were also incidents reported of the length of time it took to get served at the bars – in some cases waiting for almost 30 minutes.
- It was agreed that RA and JAS structure a thorough training programme for all new bar staff.

**Action:**

- ***RA and JAS to structure training programme for all new bar staff and report on progress at next MCM on 8<sup>th</sup> October.***

**5966**

**Extension of contract for Intern**

- The contract has now been approved by the MC and extended.

**5967**

**AOB**

- The University raised a query why we were distributing the Epoch Times – a free Chinese newspaper. MM outlined the origins of how the Union agreed to distribute this newspaper and he confirmed there had been no previous complaints about this. Following discussions, it was agreed to continue to distribute the Epoch Times and monitor how many copies are taken.

**Action:**

- ***DB to confirm decision to Annie Grant.***

- DB requested that Lesley Hanner be invited to the MCM once a month to report on current situation with budgets.
- It was agreed useful for a statement of the budgets / accounts to be submitted once a month for review at MCM. This was agreed by the MC.
- DB requested that LH attend future Trustee Board meetings, in her capacity of Finance Manager.  
**Action:**
- ***This was agreed by the MC and will be taken to Trustees for discussion and approval.***
- DB requested that LH be able to attend the Trustees meeting on 4<sup>th</sup> October to discuss the budget. This was agreed by the MC.
- The cleaning staff raised a concern with SC regarding the shot glasses in the bar shattering and splintering when they are dropped. This makes it difficult to clean up the pieces and risk getting cuts to the skin.
- The MC discussed the situation and the possibility of obtaining shot glasses that are made from a softer plastic or alternative material, to avoid this problem.  
**Action:**
- ***RA to look into alternative shot glasses.***
- Prior to ordering a new gavel for Union Council, JB to enquire if there are any spare within the University.  
**Action:**
- ***JB to contact University.***

5968

**Date of next meeting**

- Monday 8<sup>th</sup> October 2012  
Commencing after MMM  
Boardroom, Union House