



- The MC discussed introducing an internship springboard programme. This will enable students who have never worked previously to be able to gain experience in an office environment running allocated projects. Will also improve links with careers and create advocates.
- Discussions are still on-going to allocate funds.
  
- Introduce Diversity & Inclusivity Co-Ordinator (0.8 FTE). This post has already been budgeted.
  
- Introduce Academic Quality Assurance Co-Ordinator (0.5 FTE).
- Discussions are still on-going regarding introducing this post.
- TC to write proposal substantiating AQAC role.
  
- Lettings agency – approved.