



Minutes from Management Committee Meeting

Friday 14th June 2013

Boardroom, Union House

Present: Sam Clark (Chair) Lynda Johnson
Matt Myles Joe Levell
Jackie Saville

Apologies: Josh Bowker

- The Chair advised that the meeting was called to discuss agenda items not covered from the meeting on 13th June.

6115 “Buy-Back” of Holidays

- SC advised the meeting of a suggestion from Tom Flynn, for the Officers to have the opportunity to receive payment for any untaken holiday at the end of their contract. It was commented that Officers usually have holiday days remaining, due to their work commitments and never fitting leave in.
- JAS advised that it is a legal requirement for staff to have holiday time and she advised against this suggestion. She outlined the implications of possible illness should staff forego holidays and suggested that time management was a better way to handle the issue.
- It was agreed to address the subject of time management with the new Officers.

6116 Ents

- JAS advised that she had been asked to have a discussion with a member of staff from the Ents Dept. in respect of their performance. It was highlighted that the restructure of the Ents Dept. following the death of Nick Rayns, would most probably not be resolved until the end of the year.
- For the interim, it was suggested to appoint an Acting Ents Manager from within the Ents team. JAS advised there are currently five members of staff within the Ents Dept. who are on grade 5.

- It was suggested for a proposal to be put-together for this post and to be circulated to the grade 5 members of staff concerned. The post will be graded middle of grade 6, with a cost implication of circa. £2.5K.
- The MC agreed this was a sensible solution for the interim until the new Chief Executive is in post and asked JAS to progress.

6117

CLOSED MINUTES.