

- JL to also take the discussions to Nigel Norris, regarding the state of Union House building.

6123 AOB

Union House

- A proposal was received from the Membership Services Manager requesting permission to close Union House late in the evening and at weekends over the summer period, when there are no specific bookings. This will offer savings in staff costs of circa £2,500.
- The MC approved this proposal.

Closed Minute

Annual Leave

- JL requested the following days annual leave:
 - 12th July
 - 26th July
 - 31st July – 9th August
 - 19th August
- The dates were agreed by the MC.

Contracts

- RR queried when the new Officers would receive their contract of employment. It was agreed that moving forward, details of the Terms and Conditions of Employment should be presented to the Officers concerned prior to their commencement in post.

Thanks

- JL and the out-going Officers acknowledged thanks to LJ for her support with the Management Committee over the past year.

6124 Date of next meeting

- Monday 8th July 2013
Commencing 10:30am
Boardroom, Union House