

Union of UEA Students Mission 2009-13

1. To create positive change in matters relating to the education of UEA students
by effectively representing their collective views.



Minutes of the Student Officer Committee

16 May 2013

Summary

Key Discussions

- Theme nights in the LCR

Key Actions

- FTOs to meet to discuss clearing up outstanding items in the Action Log
- Future proposed theme nights to be submitted to SOC for approval and decision made that a formal set of guidelines would not need to be drafted.

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Voting Members present:

Holly Staynor (LGBT+ Officer), Daniel Delargy (Students with Disabilities Officer), Emma Silk (Environment Officer), Ella Gilbert (Non Portfolio Officer), Joe Raynes (Non Portfolio Officer), Rachel Knott (Women's Officer Sam Clark (Community and Student Rights Officer), Matthew Myles (Communications Officer Joe Levell (Finance Officer), Josh Bowker (Academic Officer), Kimberley Hirst-Jones (Postgraduate Officer, Eunice Opare-Addo (Ethnic Minorities Officer), Tu An Ngo (International Officer).

Chair

Trevor Killeen (Mature Students Officer).

In attendance:

Tony Moore (Representation Support Worker), R Rawle (Communications Officer Elect), L Withers Green (Academic Officer Elect).

Apologies:

Lauren Sloan (Ethical Issues Officer), Freddie Meade (Non-Portfolio Officer), Sebastian Bachelier (Non Portfolio Officer).

958 Minutes of the meeting held on 9 May 2013

R Knott noted her name had been misspelt in the text of the discussion; with this change noted, the minutes were agreed.
M Myles apologised for not having posted the agenda on the SOC Facebook page.

959 Action Log

Chair noted that many of the Actions had been in the Log for some considerable time.

J Bowker noted that the FTOs would take responsibility to clear up these outstanding items and would meet to discuss how to do this.

Chair noted that the actions for **International Arrivals** would be a summer job for the incoming FTOs.

960 Matters Arising

There were none.

961 Pro-Vice Chancellor Academic

Chair noted that, unfortunately, Prof Norris had been taken ill, earlier in the day and had been unable to attend the meeting. Chair noted that he was hopeful that Prof Norris would be able to attend the last SOC of the academic year.

Action

962 Update from the Finance Officer

Chair noted that the most important part of this item was the Chief Executive Recruitment arrangements.

M Myles asked that all Officers confirm whether they would be able to attend the presentations of the candidates for the Chief Executive post by midday the following day.

Chair noted the small number of Officers that were able to attend and the difficulties of holding the presentations during the exam period.

963 Officers' Uniforms

Chair noted that Officers should try the clothing on at the Post Office and refer to the size guide included in the meeting's agenda. He noted that agenda would be posted on Facebook shortly after the meeting.

964 Any Other Business

S Clark noted that, at the last meeting, he had been asked to prepare a set of guidelines for **LCR theme nights**. After investigating the matter and, on reflection, he believed it would be impossible to devise a set of guidelines that would be acceptable to all UUEAS members. He thought it better to have ENTs submit their suggested themes and for these to be posted on the SOC Facebook page so Officers could debate them.

R Rawle, with permission from the Chair, believed that it was important to have a policy in place so that ENTs would have some guidance. Chair argued that, if restrictions were to be too narrow, this might mean the end of all theme nights.

S Clark believed the best way forward would be for the themes to come to SOC and then be approved on a case by case basis.

TA Ngo agreed and noted that Officers represented the membership and would be able to make decisions based on the views of the membership. She believed that ENTs already had some guidelines in place so she doubted there would be many cases when themes were refused approval.

M Myles noted that ENTs did not have an explicit set of guidelines but their decisions were informed by existing UUEAS policy, particularly the Equal Opportunities Statement.

S Clark noted he was unsure but he believed ENTs already submitted proposed themes to him for approval.

SOC agreed that, future proposed theme nights would be submitted to SOC for approval but that a set of guidelines would not need to be

drafted.

Action

S Clark noted that **Enterprise and Employability** would be holding promotional events in the Square on 20 and 29 May and that Officers were welcome to volunteer to help.

965 Time, Date and Place of Next Meeting

Due to Officers' commitments, it was agreed to hold the final meeting of the academic year at 5 pm, Thursday 30 May in the Student Officer Centre and the Board Room.

Chair noted he would be unable to attend and wished everyone an enjoyable summer.