

## **Management Committee 03/06/14**

### **SMT001 Minutes, Apologies, Matters Arising**

#### **SECTION A: UPDATES/REPORTS**

### **SMT002 Operational Updates (No Paper)**

Alex: Still going live with new PMS on June 16th, We have recruited deputy supervisor and head of venues roles

Joe: Help with recruitment, redundancy appeal and panel, appraisal stuff to sort

Bintu: Firstbus changes, faith meetings (looks like Friday prayer could be Blackdale) and working on Community

Rosie: DSA Cuts, Accommodation Cuts, Fossil Free, PT Officer Training

Toby: Data management training, Opportunities training, IT ongoing, Campus in the City, Backend of website now sorted for C&S, 9 jobs out, Sayeed appointed as PG/INTL

Jim: Progressing various complaints, Board, HR, Commercial Boards papers

Louise: Organising rep organisers

### **SMT003 Key Relationship Updates**

Rosie: Fossil Free, have been pushing for an earlier meeting

Toby: Apart from IT and Data people nothing

Jim: Me and Spiro met Neil Ward on Tuesday to agree purpose of SEC going forward to focus on Student Experience Strategy

Alex: Work with ARM for open days, Work with Security on Changeover

Joe: Handover meetings

Bintu: Student Safety Meeting

### **SMT004 Trading Updates**

Alex: Management Accounts go to Commercial Boards on Thursday, Awaiting PMS for weekly figures

### **SMT005 Improvement Plan/Restructure**

Toby: Mick Pegg has now taken VR rather than do warehouse supervisor. Security 2 new people have taken VR

Alex: Improvements in security (and a high volume of confiscated booze now we are doing bag checks!) but heavily reduced waiting times

Joe: I have a redundancy appeal in and am organising

Rosie: Comms role- where is that at? Now more pure comms. Also important that people aren't doing two jobs.

Jim: Yes we're aware and in particular have eye on this for when new people start

## **SECTION B: ITEMS FOR DISCUSSION**

### **SMT006          Review of By Election**

Was fine but need for better handover. Will be the whole engagement team organising in the future.

### **SMT007          Building**

Proposed Zoning and Proposed Summer work you have all seen. The project may be scoped down because of time or money, we will have full input but it will be tight!

GSA- Need for full engagement, will pick up on Thursday in meetings

### **Other Business**

### **SMT008          AOB**

Bintu- Mental Health training sourced. Jim: Fine for next year budget and can we see if other unions want to share

Rosie- training proposal distributed, all agreed to progress

### **SMT009          Time, date and place of the next meeting**