

Union of UEA Students

Strategic Management Committee

04/08/14

1. Minutes, Apologies, Matters Arising

Holly (training) Toby (leave) apologies

Matters Arising

2. Union Communications- Brand and DPA

Chris involved in signing off some materials

We have policy precedent on using Century Gothic as the print font on the basis of access and environment. We'd like to switch to Verdana which still meet the principles in the original policy.

AGREED

3. Union App

The firm are progressing, wireframes due Friday and we should have a basic ios demo app done for the end of next week. Android to follow.

4. Welcome Week

As per discussions on Monday

5. Unregulated Sports and Events Activity

Proposed approach is that we accredit and recognize almost all groups but we do funding priority on cross campus activity, so phrase will now read:

9.11 No Club, Society or Peer Support Group should usually be accredited when the activity they wish to undertake is already directly provided by a current club, society or peer support group, unless the aim of the proposal is to regulate and support a group of students that wish to undertake that activity within a particular school, faculty or mode of study. Funding procedures and principles will reflect a priority on cross university activity.

8.20 The Union requires that all members of the Union are able to join any of the Union funded clubs, societies and peer support groups, save where a group has been approved whose membership is restricted as per bye law 9.11

AGREED TO PUT TO COUNCIL

SECTION A: UPDATES/REPORTS

6. Operational Updates

Alex: Moving to in house payroll and rota system as we move to monthly student staff pay. Some movement around Red and Blue to improve furniture and seating.

Jim: Main focus building and some legal issues

Yinbo: Met lots of non sports student activities people last week on NUS Training, how to engage with different groups etc

Connor: Ed reps training last week

Liam: NRP/John Innes Centre this week

Chris: Priority Campaign Planning, meeting with procurement in the University re Electronics Watch

7. Key Relationship Updates

Jim: Met with Josie Stevens re Space planning also Nick W re Graduate Space with Liam

Connor: Met with University re Office 365

Alex: Darren F in Catering, we will be doing hot food in evening

8. Social Enterprises Updates

None

9. Improvement Plan

Included in papers. Updates and second half of year All agreed in principle.

10. Refurb Project Summer 2014

Introduction

The early results of asbestos survey are back and unfortunately it's bad news.

The consultants have found asbestos debris above the ceilings in the office areas.

No direct risk to health; however the result of this is that we will have to carry out a fairly laborious strip out of ceilings and the top course of blocks in this area

This will severely hamper our ability to do the remaining strip out and put back by the time the term starts.

Unio/Hive

We have looked at the shop unit works on the ground floor with UEA's asbestos consultant and we are happy (subject to final discussions with contractors) that the work on this level can proceed without causing major impact or delay in that area, with sheeting/protection installed ahead in the shop units to allow work to commence in this area on 11/8.

First Floor Works

For the first floor works the findings do not mean that we are going to simply place the project on ice, and in fact to get the asbestos removal done properly and safely will involve a considerable amount of time which we can't just leave this until next summer.

Asbestos removal has been instructed across the building with work commencing on 15/8. The working assumption is that some of the vacated space will be used as a decant area to allow the other areas of asbestos to be removed in phases safely over the next few months in order that we can hit the whole area for the main refurb Easter/Summer.

Decisions

I will consult with the external project manager across this week on options. However we need operating principles to work from in the event that much of the proposed "L" area is restricted for the year ahead.

Following agreed

That the most amount of space possible is able to be booked by student groups in the year ahead

That pressure is relieved on 1.40 with space created for Part Time officers

The student media centre project is delayed with some temporary space created for UEA:TV

We retain dedicated space for Student Activities

SECTION B: ITEMS FOR DISCUSSION

11. Birmingham/Protest

Need to determine if it is constitutionally sound for MC to act in lieu of SOC over political judgement issues between SOC meetings- refer to DPC

Vote taken on the proposed Birmingham Statement was **APPROVED**

Confidential Items

12. Staffing

Update on ongoing legal issues (JD)

