

Union of UEA Students

Strategic Management Committee

01/09/14

1. Minutes, Apologies, Matters Arising

Apologies- Holly at Faith and Belief Training. Yinbo working from home.

Matters Arising- None

2. Welcome Week

We have "fixed" some comms issues between Operations and Opportunities and we have pulled together a more coherent programme for PGs in conjunction with GSA

Comms stuff going well and various products now with printers

Some induction coordination will be picked up by Chloe

Ents stuff selling well and we have sold 300 wristbands.

Hypnotist not selling really well!

Arrivals helpers also all going well.

Welcome Week helpers- Alex will talk to Alex D

SECTION A: UPDATES/REPORTS

3. Operational Updates

Each manager and sabbatical officer should update on their area of work (60 seconds max each) (ALL)

Toby: Short term solution to HR admin; staff reviewing JDs; prep for Heads day on Monday re Appraisals; teething issues re Payroll; cleaners TUPEing over; lost staff member in warehouse;

Alex: New payment app trained today and live tomorrow; sorted licensing for Union House; shop refurb moving apace; Unio ready and furniture now sorted; Green Impact and Ethical Trading all on course

Jim: Main focus various Building meetings inc Building Control/Fire, construction, next phase planning. Plus Board and Commercial prep

Connor: Leave, NSS, Student Rep review, rep organiser training

Chris: Priority Campaigns prep; Activist Conference; Home Accreditation Criteria; Ethical Careers Fairs prep;

Liam: GSA and Building a PG Community. Plus PG guide/PG Tips.

4. Key Relationship Updates

Any contact with the University should be reported here with any issues or upcoming meetings considered (ALL)

Jim: Data work now all agreed. Lisa W has been very helpful.

Connor: Eve Dewsnap meeting re student representation plus LTS meeting re tech

Chris: I have a Fossil Free meeting with Neil W Thursday

Re: University Council dinner, cannot make because of other engagements

5. Improvement Plan

To receive an update on progress against improvement plan (Senior Managers)

Jim: Updated version has gone to Board so see Board papers

6. Refurb Project Summer 2014

Update on summer refurb project (JD)

Ground Floor on track for Welcome Week, Upper Floor on track for Week 3/4

SECTION B: ITEMS FOR DISCUSSION

7. Political Societies

Following proposal agreed, will be restricted to political participation groups

Political Societies: Proposal

This is a general election year, and as such we have an opportunity and duty to build and induce student political activity as part of our wider educational objectives.

This includes:

- Putting effort into securing sign up for electoral registration during WW
- Work with NationBuilders and NUS on campaigning and lobbying PPCs in the run up to the election
- Running a dedicated day for political and campaign groups as part of Welcome Week

Given the bulk of student political activity tends to be undertaken through societies, in addition in the latter part of last year an idea was proposed that would see these societies "pump primed" in terms of membership. This is important because in an election year we have to be very careful about allocating grant funding to societies, so some other way of boosting them seems necessary.

The proposal is that all new students are given the opportunity to join one of the political societies

- This would be promoted to all new students in the form of a voucher to be redeemed at the societies fayre
- They would retain their standard membership fee for additional or Y2/3/4 sign ups
- The assumption is that this would apply to all societies whose political body were running a PPC in the General Election
- This would send a powerful message to students about the value of political activity, especially in an election year

It would be reasonable to assume that 2,000 of these would be redeemed at Welcome Week and the assumption is that these would be worth £1 each to the societies in question, therefore requiring a 2k allocation from the budgets agreed.