

**Stuart Road Friends Association**  
**Friday 17<sup>th</sup> April 2015**

The meeting opened at 9am at Stuart Road Primary School in the dining hall.

**Present**

Emma Price, Doryenna Beavan, Deborah Prior, PSA Hannah Morgan, Lisa Viola, Vicki Mowatt, Kate Nicholls, Michelle Russell, Peggy Storr, Lily Lonie, Laura Nitu

**Apologies**

Laura-Jayne Ralphs, Kylie Nichols, Lucy Nagy, Kate Lyon, Jo Barraclough, Lindsay McDonald, Mark Beavan, Catherine Orchard, Sonia Green.

**Approval of minutes of the previous meeting**

Signed and dated as an accurate record.

It is vital to have member of school staff present at meetings as a point of contact and to build school/SRFA relations.

Emma suggested having a calendar so everyone is aware which rooms are in use, when, to avoid double booking.

**Treasurer's Report**

Period - 28 Feb-17 April 2015

Balance from Last Meeting 27-02-2015			£4,769.36		
Events summary					
Date	Event	Income	Receipts	Amount Raised	
10-Mar-15	Movie Night	£144.10	£32.53	£111.57	
13-Mar-15	Mothers Day	£200.15	£187.67	£12.48	
27-Mar-15	Chocolate Tombola	£157.40	£10.00	£147.40	
				£271.45	raised during this period
		Total Balance	£5,040.81		

**Events**

**Book Exchange**

Friday 8<sup>th</sup> May Lily Lonie to organise

**Father's Day**

Jellybeans in cone shaped bags worked well last year though this might not suit all. Could have charged more - £1 rather than 50p.

All children will take gift home.

Father's Day planning meeting Friday 1<sup>st</sup> May 9am in dining hall. Bring ideas!

**Fashion Show**

Friday 12<sup>th</sup> June school will host 'Shopaholic' event - end of line clothes (adult & children) fashion show! Ro & Doryenna will organise.

Doryenna will send out information to everyone

**Sports Day Refreshments**

Friday 12<sup>th</sup> June TBC

Friday 19<sup>th</sup> June reserve Sports Day TBC

**Second hand uniform sale**

Michelle to organise

New Reception parents' meeting (date TBC) will be good opportunity to introduce SRFA to new parents and sell uniform.



**Disco**

Wednesday 15<sup>th</sup> July  
Catherine to organise first disco  
Kylie to organise second disco

**Summer Fayre**

Planning meeting – Fri 5<sup>th</sup> June 9am dining hall  
3<sup>rd</sup> July Summer Fayre  
Children should be more involved in running stalls  
Traditional fayre – cream teas in back playground?  
Doryenna to ask Emma about lottery license  
Summer Fayre mufti days: 19<sup>th</sup> & 26<sup>th</sup> June  
Emma to organise raffle tickets  
Raffle prizes – Michelle to organise

**Tea towels**

Doryenna to organise

**AOB**

Doryenna highlighted notice board outside school entrance is in use. Michelle has key.  
Storage cupboard with shelving now ready for use!  
Additional kitchen training to be organised by Doryenna  
Risk assessment & attendee list used at Movie Night & disco – feedback???  
Survey results available on Google drive – thanks to Emma  
Ipad – match funding from Santander available. Santander need to be present at event – invite to school fayre.  
Doryenna & Mark have applied for some external funding.

**Dates for future meetings:**

Summer Fayre planning meeting Friday 5<sup>th</sup> June 9am in the dining hall  
Next committee meeting will take place early in Autumn Term 2015

The meeting ended at 10.20am  
Minutes signed as a true record.

Signed ..... Date .....