



Dear Parents/Guardians

Just a few more updates.

If you are bringing your child to school it is vital that you adhere to the drop off and pick up times, if you are late for your drop time you will not be able to bring your child to school until after 9.10am once all other bubbles have arrived.

For children accessing the art room exit, staff from their bubble will be there to meet you at the gates where the taxis arrive, please send your child to the member of staff. Staff will not be able to communicate with any parents at these times. If you have any questions or concerns or need to speak to your child's teacher, this must be done via phone call either at the start of the day 8.30am or the end of the day, after 3.10. Staff will be in class all day with their children and will not be able to answer calls at these times.

Can we please ask that you do not congregate at the entrance areas, **only one** parent or adult must drop your child off and leave promptly, our time scales for drop offs are very tight and the area must be cleared as quickly as possible at the start and end of the day.

When collecting your child can we ask you do not congregate at the entrance whilst waiting. If you are driving, please remain in your car until you see staff at the entrance. If you are travelling by public transport, please stay on the path at the end of the railings and socially distance yourself from others.

A reminder of pick up and drop off times

KS1 Bubble - Main entrance 8.55am - end of day 2.55pm (Birch class 2.45pm)

KS2 Bubble - Art exit door 8.55am - end of day 2.55pm

KS3 Bubble - Main entrance - 8.45am - end of day 3.10pm

KS4 Bubble - Art room entrance - 8.45am - end of day 3.10pm.

Please be aware that the car park may be very busy, could you please drop off and pick up as swiftly as possible to avoid too much congestion.

It is vitally important that we have up to date contact numbers and emergency contact numbers for all parents. If your child becomes ill or there are any changes whereby children need to go home, we must be able to contact a guardian immediately. If you have changed your number or emergency numbers could you please contact School on Monday to update this information.

Thank you for your continued cooperation

Bamburgh SMT