



Covid-19 Lockdown Protocol 2020

Core Days (July 2020)



The following information is aimed at providing a consistent approach to the operating of DCC during the Covid-19 lockdown. This document aims to clarify our expectations of Year 10 students when accessing core day sessions with members of staff at DCC during lockdown.

LOCKDOWN PROVISION

Please note that all conditions set out in this section must be agreed to by a parent or carer for a student to access their allocated Core day sessions at Denton Community College during the period of lockdown. These days will be on:

- Band A – Tuesday 7th & Monday 13th July 2020
- Band B – Thursday 9th & Wednesday 15th July 2020

YOUR INVITE

During the week beginning 29th June 2020, you will receive an invite email to a series of sessions based around the core subjects of English, mathematics and science as well as option subject tutorials. Each session will be delivered by subject specialists and your option subject tutorial will be delivered by your class teacher. If you are unable to attend these sessions, please inform the College via email or telephone prior to your sessions.

To ensure the health and safety of all stakeholders, we have set out some clear instructions and expectations for your visit. This will help you maintain social distancing whilst on the College site, as well allowing us to maintain the recommended levels of hygiene and cleanliness within the building.

Please ensure you bring a pen, pencil, ruler etc. with you each day. You may also wish to bring a school (or carrier) bag with you each visit. This will enable you to transfer any books / materials home that are of use in completing the work that will be set for you over the summer.

Please note that you are not required to wear school uniform on your visit. We do, however, expect your clothing and footwear to be sensible and appropriate for a school environment.

THE CORE DAY



THE ROOMS

- All sessions on the core day will be in the Years 7 & 8 Homebases.
- Rooms I1, I3, I5, I6, A8 & I10 will be used.
- The room you are allocated will be the room you remain in for each session.
- Please do not eat and only drink water you have brought with you from home when in the room.
- You will not be able to access the water fountains when in the building.
- You will not be allowed to leave the Years 7 & 8 Homebases on core days.

EXPECTATIONS OF STUDENTS - Upon arrival

- Please arrive at the College via the Taylor Lane gates not the Crown Point North entrance.
- Make your way around the building, through the gates on the right hand side and onto the school yard.
- Please arrive no earlier than five minutes before your allocated time slot (either 8.45am or 12.00pm).
- Please wait in the school yard outside the Years 7 & 8 Homebases.
- Please keep a social distance of at least 1metre from your peers whilst in the yard and in the building.
- Please do not share food or drinks with your peers whilst you are waiting.
- Please do not attempt to enter the building via any entrance until you are met by a member of staff.
- The tutor for your first session will come out to meet you. They will call out the names of students in your group and then escort you to your allocated room for that session.
- Please remain at a social distance of at least 1metre when moving through the building to your room.
- Please do not touch any other student whilst waiting or in transit to your room.

EXPECTATIONS OF STUDENTS – In the sessions

- Upon arrival at your classroom you will be asked to wait outside.
- Please maintain a social distance of at least 1metre whilst waiting.
- You will be invited into the classroom one at a time and allocated a seat by the teacher. This seat will be your seat for the remainder of the session.
- Once seated you are not permitted to stand or move about the classroom.
- Any materials you need will be provided for you.
- Please do not share pens, pencils etc.
- Please do not eat whilst in the room.
- The maximum period you will have between toilet breaks is 90 minutes. If you do require the toilet, please put your hand up and wait. Another member of staff will be contacted to escort you.
- Please do not leave the room without permission.
- Hand sanitiser will be available in each classroom.
- DO NOT disrupt the lesson or the learning of other students.

EXPECTATIONS OF STUDENTS – Break

- At the end of your English session, you will receive a break of 15 minutes.
- Maintain a social distance of 1metre at all times.
- During break you may stand outside of the Homebase.
- Please use this as an opportunity to stretch your legs and visit the toilet.
- Where possible please use the toilets on the same floor as your classroom.
- Please consider each block of toilets in the Years 7 & 8 Homebases as gender neutral.
- Please wash your hands thoroughly after use.
- If sitting in the Homebase breakout area, please note that the chairs around each table have been socially distanced. Please do not move chairs to other tables in the Homebase.
- If you are eating food, please dispose of your litter in the bins provided.
- Please note the canteen serveries will not be serving food during the period of time you are in the building.
- There will be no warning bells at the end of break and you will be expected back in your seats at the start of the next session (10.15am or 1.30pm).

EXPECTATIONS OF STUDENTS – Exiting the building

- At the end of your core day session, you will be dismissed from the classroom.
- Please leave the classroom and building immediately so that the rooms and Homebase can be cleaned prior to the next session.
- Your exit from the building and College site will be monitored to ensure social distancing of 1 metre is

maintained.

- Upon exiting the College site, you will not be able to exit the school yard by the way you came in. This is to ensure that there is no crossing of paths with students arriving for the next session.
- You will be able to exit the site via:

A) The Crown Point North Exit.

B) The Community Entrance and carpark pedestrian gate.

PLEASE

- Arrive at your allotted time slot.
- Follow all instructions that are given to you.
- Take notice of floor markings and warning posters.
- Only use the toilets in the Years 7 & 8 Homebase.
- Use the hand sanitisers that are available to you.
- Minimise touching surfaces as you move through the building.
- Always maintain a social distance of at least 1 metre.
- Wait until you are invited into the classroom.
- Sit where you are invited and remain in your seat.
- Do not move around the classroom.
- Do not make physical contact with any other person whilst in classroom or on the College site.
- Turn away and cover your mouth and nose if you are about to cough or sneeze.
- Use tissues and dispose of them correctly.
- Exit the routes identified in this document.
- Leave the College site as soon as possible after your meeting.
- Act responsibly and respectfully at all times.
- Stay safe and healthy.

Please Note – These expectations and the guidance set out in this document is aimed at ensuring the health and safety of stakeholders (students and staff) is maintained at all times. If your actions at any time contradict the expectations and instructions set out in this document, they will be considered a deliberate breach of health and safety. You will be asked to leave the premises immediately and you will receive a fixed-term exclusion. Further learning opportunities will be restricted to our remote learning platform for the remainder of the academic year. This includes the disruption of the lesson or the learning of others.