



Dear parents and carers,

For those of you I have yet to meet, may I introduce myself and my administration team



Andrea Willis
Head Teacher



Debra Evans
**Relationships &
Attendance Manager**



Lisa Bruce
**Senior Administrative
Officer**



Gemma Newton
Administrative Officer

My name is Mrs Willis and I have been Head Teacher here at Biddick Hall Infant and Nursery School since September 2016. At this point in the school year I am always looking forward to welcoming a new group of children into our nursery.

Coronavirus has changed things for our school in terms of how we manage the transition from home to nursery for our children. We would usually arrange visits to meet your children in their own homes and invite parents into school. However, we are now having to plan alternative ways of helping our new children make that transition from their nursery in to our reception class.

I realise many of you have many questions or even concerns so I aim to share with you as much information as I can about transition. In addition to this letter you will receive a transition letter from the reception staff and be able to access transition information on our school website at www.biddickhallinfants.co.uk

Please remember you can ask us any questions by emailing to office@biddickhallinfants.co.uk ensuring you include reception questions in the subject bar.

Our reception staff have also been speaking to the staff from your child's current nursery provision to ensure good communication between the settings supports smooth transition for your child.

Please find enclosed pupil information documents. Can you please complete these documents and return to school as soon as possible.

How you can prepare your child at home

You can help your child with routines such as getting a good night's sleep and key skills like getting dressed and undressed and using the toilet and washing their hands independently.

Please use the time you have together to talk with your child and engage in activities like baking, getting out into the garden or local area, sharing books and rhymes and reading stories.

Please talk to your child about the transition in age appropriate ways, they do not need to know the details of why things are different. Please share with them that you have received this message from school about when they will join our reception class. This remains a really important and exciting time for you and your child and we are excited too.

We can't wait to meet you!

Kind regards
Andrea Willis
Head Teacher