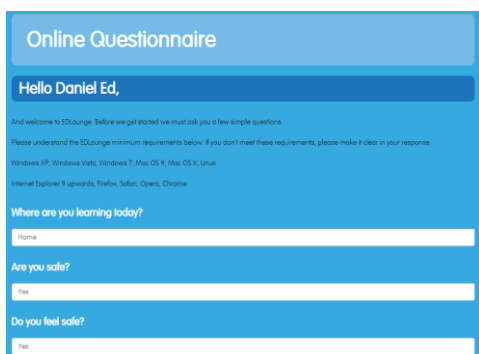


Student Daily Safe and Well Questionnaire:



The screenshot shows a web form titled "Online Questionnaire". It greets the user as "Hello Daniel Ed," and includes instructions to understand the minimum requirements for the EDClass platform. Below the instructions, there are three questions with input fields: "Where are you learning today?", "Are you safe?", and "Do you feel safe?". Each question has a corresponding input field with a "Yes" option visible.

Negative response to “Are you safe” – “ Do you feel safe” same procedure as ALERT Button will be followed.

All other questions on the questionnaire if answered negatively, [redacted] automated email and text will be sent as above. [redacted] will also email direct to the MPOC regards the alert, with the expectation as per the service level agreement the school contacts the parent or the young person.

A response all is well with the student will be expected.

WEBCAM ALERT

An email will be sent to the MPOC if webcam alert goes off, informing them the student isn't allowing webcam. (unless prior agreement due to health needs the webcam is expected) (EDClass + customers)

Primary (Additional safeguarding)

Any primary student must be spoken at the start of every period and parents must be seen or spoken with at least once an hour, to ensure student being supervised.

SAFEGUARDING AUDIT



[redacted] carry out audits on schools checking students on seats at [redacted] Ltd

Audit:

Weekly Check on test server- Email alert notification and Text message Alert notification are being sent out.

Termly Check:

Schools are audited by the [redacted] team

Safe and well visits have taken place

Safe and well visits are recorded

No outstanding alerts

School Establishment Onsite Visit

At any point EDClass Ltd believes the school isn't following correct safeguarding procedures regards the use of [redacted], as per the service level agreement EDClass staff can pay an impromptu visit to any school / educational establishment.

EDClass Safeguarding

Monthly Reminders to all staff regards roles and responsibilities

Up to Date Notice Board, clearly outlining staff and DSL qualified staff

Termly safeguarding reminder training

Annual Training with consultant Milly Wildish from MAW Safeguarding

<https://mawsafeguarding.co.uk/>

Annual online courses keeping staff up to date

EDClass alternative provision document kept up to date with staff DBS , safeguarding contacts and qualifications.

EVERY ALERT AUDITED

Every alert is audited for students address / contact details, schools are contacted if this is missing and schools missing the data for the same student over a 48 hour period, will be warned of the system being de-activated, if this doesn't improve the system will be de-activated.

EDClass DSL or assistant DSL will make this formal decision

SAFEGUARDING CONCERNS

Safeguarding concerns regards students:



Visual Concern: EDClass+ customers have eyes on teaching and safeguarding EDClass teaching staff look for differences in appearance from one day to the next which may cause concern.

All feeds are backed up on a secure server or directly into school but comparison footage can be pulled from the server to view.

Another visual concern will be live on screen, something in the background or happening actively to the student. This may include unknown adult, in relation to pre-gained information from the school.

In both cases the footage is securely kept, school contacted and the footage shared. This information is shared via screen share at www.join.me , the video is not to be recorded unless via the EDClass Ltd system. This is then left with the school to investigate. If concern is immediate due to footage, processes for the alert button is followed, depending on severity, the Police and other emergency services will be prioritised.

Audio Concern:

EDClass enables students to speak with teaching staff and this may also cause a concern regards questions, asked conversation taken place. All data is stored securely and the same procedure will be followed as per visual concern.

QNAP and secure storage:

As part of safeguarding all EDClass+ video and audio stream is backed up via SFTP to each school or Trust. Schools require adequate storage space for this to happen. Limited EDClass Ltd personnel and limited school designated personnel will be the only authorised personnel to gain access to this footage. This is supported by establishments polices on the video content.

Both establishments to be aware Safeguarding will counter GDPR at any time and sharing of this data may take priority to share with the correct authorities.

Marking Concern:

Safeguarding concerns are spotted within the EDClass lesson answers. When this happens school is contacted with the name of the student, the screen image of the answer will then be emailed to the school safeguarding contact or MPOC. The image will be anonymised for the purpose of email in case of being lost in transit. This information is left with school to investigate and follow up. Marking data can be historic up to 14 days.

3 Strikes

Repeated safeguarding concerns can lead to the safeguarding team to meet to discuss if to contact and discuss concerns with school or to bypass and report to the appropriate authorities.

EDClass has a built in system to give students strikes regards offensive / inappropriate answers, which can lead to the student being suspended from the system.

EDClass Recording of incidents;

EDClass have two levels of recording, one for concerns and one for serious concerns, the document will log all details of what's witnessed, contact with schools or the police.

These documents are securely saved and individually password protected.

All serious concerns are reviewed after the event, a minimum of 3 qualified DSL's will meet to discuss process and review for best practice.

NB: EDClass Ltd will continually aim to deal directly with school regards safeguarding issues.

If the EDClass safeguarding team have any serious concerns, the team will go straight to Social Services or if urgent the emergency services.