

Admissions Criteria – September 2021

The Pupil Admission Number (PAN) agreed with both the Department for Education and the Local Education Authority, is 180. This has been determined using a standard formula.

All applications for admission to the school should be made on your local education authority application form.

Parents/carers who applied under the Music or Sport criterion completed a supplementary application form which was returned directly to the School by 11 September 2020 for music and 6 October 2020 for sport. A musical aptitude test was held on 26 September 2020. Those students who achieved the pass mark in the written test were then invited for an audition. Sports fitness tests and trials is scheduled be held on 9 October 2020 but this date is too be confirmed. All parents/carers will receive the results of these tests before the end of October.

How places will be allocated at Enfield Grammar School

1. Boys in public care or who are subject to an Education Supervision Order under the Children Act 1989 which names the School. Boys with Special Educational Needs identified through a statement issued under the Education Act 1996 which names Enfield Grammar School.
2. Boys, who on exceptional medical grounds, find this school appropriate. Each application must be supported by evidence from a doctor. The connection between the boy's needs and Enfield Grammar School must be clearly demonstrated.
3. Boys willing to support the corporate and extra-curricular life of the school and who can contribute at a high level to major sports or music. (Maximum 10%). N.B. Parents applying under this criterion have already completed the supplementary application form in addition to the London Borough of Enfield application form.

Music: Each candidate applying under this criterion will be invited to a musical aptitude test at Enfield Grammar School. Candidates who achieve the qualifying mark in the test will be invited to an audition to perform a single piece on their chosen instrument or vocally. The musical aptitude test is of approximately 40 minutes' duration and does not require any formal knowledge of music theory. The test will cover questions on pitch, rhythm, texture and melody and will be performed on computers. Candidates will be notified in advance of the test date and venue. Consideration for alternative test dates will be given in extenuating circumstances only and will be at the discretion of Enfield Grammar School. Extenuating circumstances include, but are not limited to, bereavement, religious holidays or festivals or medical appointments. During the audition, candidates will perform a piece of their choosing either instrumental or vocal (accompanists will not be provided). Performances should last no longer than three minutes. As there is a free choice of instrument and piece, candidates of all abilities and all cultures will have equal opportunity to succeed. The purpose of the audition is to both assess ability and the candidate's capacity to learn or develop musical skills and benefit from the opportunities at Enfield Grammar School.

Sport: Places will be awarded following assessment of the pupils' aptitude by the School's sports staff. Applications will be welcomed if supported by a written recommendation from an accredited representative of a recognised sports association,

normally of County standard. Consideration will also be given to candidates without that level of qualification but who otherwise demonstrated exceptional sporting aptitude. The major school sports under this criterion are cricket, football and rugby

4. Boys whose parent is a member of staff directly employed by Enfield Grammar School for two or more years at the time of application and/or boys of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage.

5. The remaining places will be allocated in the following order:

5.1 50% of places will be assigned to boys attending one of the named primary schools below, which are within a radius of 1 mile from the Tudor Hall:

Bush Hill Park	Chase Side	George Spicer
Lavender	St Andrew's CE (Enfield)	St Georges's RC
St Michael's CE		

In cases of over-subscription at this stage the following will be used to decide priority:

- a) Boys with a brother¹ attending the School at the time of admission. (The children concerned must be living at the same address.)
- b) The unallocated places will be assigned to the listed schools in proportion to the number of remaining applications from each school, eg, if there are overall in this category 100 applicants with a total of 50 places available, the number of places assigned to each primary school will be half the number of its applications. Within each school's allocation, priority will be given to those who live closest to the school as determined by the straight line distance from the boy's home, to Enfield Grammar School Tudor Hall.

Should a child be awarded a place then other brothers, eligible for admittance in the same year group, will be automatically awarded sibling status.

Should there be under-subscription from this area, surplus places will be re-allocated to schools in 5.2 (i) below.

5.2 The remaining 50% of places will be assigned to boys under the following:

- i) Other Enfield primary schools (including maintained and independent)

With the exception of the five places in 5.2(ii) below, the remaining places will be allocated to Enfield primary schools which are more than one mile from the Tudor Hall.

In cases of over-subscription at this stage the following will be used to decide priority.

- a) Boys with a brother¹ attending the School at the time of admission. (The children concerned must be living at the same address).
- b) The unallocated places will be assigned to schools in proportion to the number of remaining applications from each school. Within each school's allocation, priority will be given to those who live closest to the school as determined by the straight line distance from the boy's home, to Enfield Grammar School Tudor Hall.

Should a child be awarded a place then other brothers, eligible for admittance in the same year group, will be automatically awarded sibling status.

Should there be under-subscription, surplus places will be re-allocated to schools in 5.1 above.

ii) Primary schools outside the Borough of Enfield

A maximum of 5 places will be reserved for boys attending primary schools outside the Borough of Enfield.

In cases of over-subscription at this stage the following will be used to decide priority.

- a) Boys with a brother¹ attending the School at the time of admission. (The children concerned must be living at the same address).
- b) Those who live closest to the school as determined by the straight line distance from the boy's home, to Enfield Grammar School Tudor Hall.

Should a child be awarded a place then other brothers, eligible for admittance in the same year group, will be automatically awarded sibling status.

5.3 Allocation of a place to a pupil who is not educated in a primary school either inside or outside the Borough.

- i) Should the pupil reside inside the Borough he will be considered to be attending the primary school with the shortest straight line distance from his home and criterion 5.1, or 5.2(i) will be applied.
- ii) Should the pupil reside outside the Borough he will be considered to be attending an out-of Borough primary school and criterion 5.2(ii) will be applied.

Should there be under-subscription, surplus places will be re-allocated to schools in 5.2(i) above.

Under the distance criteria, places will be allocated according to the boy's registered home address as of 1 March 2021.

In the event of a tie at any stage in the application process, places will be allocated to those who live nearest the school.

Where parents² live separately, and at different times the child resides at both addresses, the parents must decide before submitting their application which address they wish to use. You will not be permitted to change the address to that of the other parent once you have submitted your form, other than in exceptional circumstances.

Parental responsibility³: Having parental responsibility means assuming all rights, duties, powers, responsibilities and authority that a parent of a child has by law. People, other than a child's natural parents, can acquire parental responsibility through:

- Being granted a residence order;
- Being appointed a guardian;

- Being named in an emergency protection order (although parental responsibility in such a case is limited to taking reasonable steps to safeguard or promote the child’s welfare); or
- Adopting a child.

Any fraudulent or misleading information given in support of an application may well result in the Governors withdrawing a place which has been offered.

In accordance with the Regulations, the Governors re-confirm these admission arrangements each year. In the case of over-subscription, they have also established an Admissions’ Appeal process. The number of places offered under each of the criteria used for September 2019 was:

SEN/Looked after	Exceptional Medical	Music/Sport	Staff	Feeder Schools	In-Borough Schools	Out-Borough Schools
2	0	17	2	65	89	5

Appeals for admission

In June 2020 no places were awarded via the Admission Appeals procedures.

Allocation of places for September 2021:

Each application is considered under the criteria 1-3. After verifying the details, applicants under criteria 1-2 are awarded places.

Applications classified under criterion 3 will be seen by the Music and/or Sports departments. Up to a maximum of 18 places will be awarded for music/sport.

Each applicant applying under criterion 4 will be awarded a place after verifying the details.

Applications under criterion 5 are then separated into three categories: named primary schools; other Enfield primary schools; primary schools outside Enfield. The details regarding brothers are then checked and places awarded under the different categories. The remaining places are then allocated to the primary schools, depending on the number of applications received from each school and the proportion of places available. For example, if 50 places are available and there are 100 applications, then a school with 12 applicants will be offered six places. Priority will be given to those who live closest to the school as determined by the straight line distance from the boy’s home to Enfield Grammar School Tudor Hall.

If a place has been offered and not accepted by a parent, the number of applications from that primary school will be adjusted, and that place may not necessarily be awarded back to the original primary school.

The allocation of places operates up to the start of the Appeals process. After the Appeals have been completed, and all places allocated a Reserve List will be created. The Reserve List is ranked in distance order from the pupil’s home to the Enfield Grammar School Tudor Hall, in a straight line.

¹**Definition of brother:** each of two or more children having one or both parents in common.

²**Definition of parent:** Section 576 of the Education Act 1996 defines ‘parent’ to include:

- All natural parents, whether they are married or not; and
- Any person who, although not a natural parent, has parental responsibility for a child or young person.

³ **Parental responsibility** is defined in the Children Act 1989. If the parents of a child were not married to each other when the child was born, the mother automatically has parental responsibility but the father does not, even if he is named on the birth certificate. He can, however, subsequently acquire parental responsibility by various legal means.