

ENFIELD GRAMMAR SCHOOL

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Headteacher: Mr C Lamb B.A. Hons



An Academy Trust
(Company No. 07697044)

23rd October 2020

Dear Parents and Carers

PARENT GOVERNOR ELECTION

We currently have a vacancy for a Parent Governors. Being a Governor is an important role in the life of the School, as Governors work with the Headteacher and Senior Leadership Team in setting the overall strategic direction of the School.

The Governing Body has three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the Headteacher to account for the educational performance of the School and its students.
- Overseeing the financial performance of the School and making sure its money is well spent.

No specific qualifications or experience are necessary for the role but, most important, is to have a keen interest in the strategic planning of the School and time to commit to taking an active part in the Governing Body. Training and support will be available to help you develop into the role. This will include in-house support as well as access to external governor training.

Being a parent governor is a commitment and we are actively seeking parents who have time to fulfil their role in supporting the School and our staff. Meetings are usually on Thursday evenings at 6pm at the Upper School or via Zoom. The full Governing Body meets four times per year and you would be expected to be at each of these meetings. There are four governing body committees that focus on finance, learning and teaching, community stakeholders and admissions. Each committee meets termly and, as a governor, you will be expected to be a member of two committees. Papers are provided a week in advance and must be read before meetings so that you are prepared and able to make a contribution.

Appendix 1 (below) highlights the circumstances in which a person cannot serve as a governor. Please also note that parents and carers who have paid employment in the School for 500 or more hours per academic year are not eligible to stand in these elections. Nominations must be from parents or carers with children at the School on the day that nominations close.

If you would like to stand for election, please complete the enclosed nomination form and return it to the School (office@enfieldgrammar.org) no later than **31st October 2020**. Please note that the personal statement to support your nomination should be no longer than 250 words.

If there are more nominations than vacancies, an election will be held by ballot. If that is necessary, voting papers will be sent to all parents together with the candidates' personal statements and details of the ballot procedure.

If you would like to consider standing for election, please contact me to discuss the role in more detail at gjones-owen@enfieldgrammar.org or via the School Office on 020 8363 1095.

Yours sincerely

Guy Jones-Owen

G Jones-Owen
Chair of Governors



APPENDIX 1

A person is disqualified from holding or from continuing to hold office as a governor or associate member if he or she:

- Is aged under 18 at the time of the election and/or a pupil of the school.
- Is the subject of a bankruptcy order; an interim bankruptcy restrictions order; debt relief restrictions order; an interim debt relief restrictions order; or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced.
- Is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2012; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- Has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body.
- Is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people.
- Is barred from any regulated activity relating to children.
- Is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008.
- Is disqualified from working with children.
- Is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State.

Nomination Form - Election of Parent Governors

October 2020

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address: _____

Signature:

Personal Statement (maximum 250 words):