Careers and the World of Work
Support for Schools and Colleges
Helping you to review and improve Careers and the World of Work provision for your learners
As professional members of the Career Development Institute (CDI), Careers and the World of Work Co-ordinators have extensive experience of supporting schools and colleges with making improvements to their Careers and the World of Work curriculum, helping learners make well-informed choices about their future.

Who can access our services?
Our service is available to all staff in schools and colleges who are responsible for Careers and the World of Work provision and preparing young people for employment, apprenticeships and further study options.

Support Available

• Careers Wales Mark – we provide support to help you achieve an award which demonstrates that you have a continuous cycle of improvement in place.

• Careers and the World of Work Consultancy – we keep you informed of the Careers and the World of Work Framework and ensure you are up to date with the latest developments in careers education in Wales.

• Free CPD Sessions for Teachers and Other Education Professionals – bespoke training and information sessions at a time to suit you.

Our services:

• We offer advice and support to help you achieve the Careers Wales Mark and our aim is to increase the number of learning providers who are accredited with this prestigious award in Wales. Evidence suggests that working towards a careers award leads to long term benefits for learners and helps to equip them with the career management skills they need to successfully move into employment or further study.

• Good career guidance and a robust Careers and the World of Work programme helps to increase learners’ motivation once they have clear goals for their future and can see the links between their subjects and career interests. This can lead to higher self-esteem, higher attainment, particularly in English and Maths, and a reduced drop-out rate from education, work or training.

WHY IS CAREER GUIDANCE SO CRITICAL?
‘If young people know more about the range of careers open to people with the right qualifications, they will have a clearer idea of the routes to better jobs’
Source: Good Career Guidance – Gatsby 2014

The Careers Wales Mark

The Careers Wales Mark is an award developed and accredited by Careers Wales that recognises continuous improvements in Careers and the World of Work provision in schools and colleges.

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Careers Wales has been awarding the Mark to schools and colleges since 2009.

“We are thrilled to be re-accredited with the Careers Wales Mark. It is vital in today's ever changing world that up to date, relevant careers advice is available to students. We value very highly the support and advice that Careers Wales provides and we know that our students do too.”

Mrs A Francis – Headteacher, Porth County Community School, RCT

“We have just completed our re-accreditation of the Careers Wales Mark. The process of achieving the Mark opens your eyes to the amount of Careers and the World of Work related education embedded across the Curriculum. Staff, students, parents, governors, employers, priests and of course Careers Wales all working for the same aim to achieve the best for our Students and hopefully put them on the correct pathway.”

Margaret Richards, Careers and Progression Co-ordinator, St Tilo’s Church in Wales School, Cardiff

“"The process involved in working towards the Careers Mark has been extremely helpful. It allowed me to have a bird's eye view of our careers provision at Whitchurch High School, and its impact on all our students; it also supported my future planning in a changing education context. I would recommend the process to anyone involved in preparing young people in developing the necessary skillsets for the World of Work."”

Paul Morgan, Assistant Head-teacher, Whitchurch High School, Cardiff
DID YOU KNOW?
The new Curriculum for Wales (Qualified for Life) will have a stronger focus on Careers and the World of Work.

Careers Wales is working with the Welsh Government, local education consortia and schools in Wales to provide support with curriculum change.

Careerswales.com
The Careers Wales website is an excellent source of careers information to improve your knowledge and enhance your existing Careers and the World of Work curriculum.

HOW CAN I USE IT?

• **Year 9** - create a Free Choice Survey and an Options programme to enable year 9 pupils to choose their GCSE subjects online;
• **Year 11 and 6th Form** - learners are able to search and apply for apprenticeships using the Apprenticeship Matching Service in the Vacancies section;
• **Tools and Resources** - pupils can find out how to complete an effective CV and application form and learn about interview tips and techniques, including preparation for interview and what to do afterwards;
• **Labour Market Information (LMI)** - research more than 1000 different careers, including entry requirements, salary levels, job trends and demand for skills – vital information for any young person who is making career related decisions about their future.

Your Careers and the World of Work Co-ordinator is able to offer training and information sessions to help you help your learners to make the best use of the site.

Continuing Professional Development (CPD) services

Our free CPD sessions are available to all education professionals.
We can help you to help your learners by delivering sessions on a variety of careers related topics in school, college or on Careers Wales premises. Sessions are delivered throughout the year but we can also offer bespoke sessions at a time to suit you.

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<th>CPD SESSIONS</th>
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<td><strong>Apprenticeship Matching Service / Jobs Growth Wales / Vacancy Search</strong></td>
<td>How to search and apply for apprenticeships and other opportunities in Wales</td>
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<td><strong>Common Area Prospectus (CAP) Training</strong></td>
<td>How to update your Post 16 prospectus on Careers Wales.com</td>
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<td><strong>Career Management Competencies</strong></td>
<td>Supporting your learners to develop and build their career management skills to help them succeed in education, work and training</td>
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<td><strong>Careers Wales Website - Overview</strong></td>
<td>Useful Tools and Resources and how to include them in the curriculum</td>
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<td><strong>Careers and World of Work Framework / Careers Wales Mark</strong></td>
<td>An opportunity to raise awareness of the Careers and World of Work Framework and the Careers Wales Mark</td>
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<td><strong>Year 9 Options</strong></td>
<td>Support with creating a Free Choice Survey and online Options Programme</td>
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<td><strong>Induction Training for New Careers Co-Ordinators</strong></td>
<td>A session for newly appointed careers co-ordinators or refresher training for existing co-ordinators</td>
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<td><strong>Labour Market Intelligence (LMI)</strong></td>
<td>An opportunity to look at the labour market in Wales – skills, qualifications, salaries, job trends</td>
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<td><strong>Learning Pathway Plan / Your Profile</strong></td>
<td>A useful resource that learners can use to record information about themselves throughout their school career</td>
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<td><strong>My Future</strong></td>
<td>Specifically for teachers working with ALN learners. Help your pupils to learn about options, making decisions, creating CVs</td>
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<td><strong>Confirming Your Offer – KS4 and KS5</strong></td>
<td>Information and support with the annual task of confirming your KS4 and KS5 curriculum offer to Welsh Government</td>
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<tr>
<td><strong>Welsh Baccalaureate</strong></td>
<td>How careerswales.com can support your delivery of the Welsh Baccalaureate for learners in schools and colleges</td>
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If you are interested in a session that is not listed above, let us know and we will do our best to accommodate you.

For more information or to book onto a session please contact us.
Find out more

Contact one of our Careers and the World of Work Co-ordinators for more information:

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