

TWO OCEANS MARATHON Non Profit Company

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MINUTES OF THE Fifth AGM, HELD ON 28th September 2017, AT THE NEWLANDS TSOGO SUN

Present

Chairman: Dr David Maralack

Directors:

Ms Debra Barnes	Mr Harold Berman
Mr Lester Cameron	Mr Chris Goldschmidt
Mr Kevin Harlock	Mr Timothy Jobson
Mr Safwaan Lewis	Mr Rodney Maharage
Ms Kathleen McQuaide	Ms Caroline Peters

Members:

Mr M.S. Allie	Mr Tony Abrahamson
Mr Ken Andrew	Mr Allen Barnes
Mr Ian Bocoock	Mrs Greta Brock
Mr Max Brock	Mrs Ruth Cameron
Mr John Child	Mr Sidney Philip Cleophas
Mr Tim Cubitt	Mr Michael Durcan
Mr James Evans	Mr Francois Gows
Mr Alan Green	Mrs Sonia Harlock
Mr David Hofmeyer	Mr Jakes Jacobs
Ms Denise Johannes	Mr Naeem Mather
Mrs Elza Olivier	Mrs Annemarie Sainsbury
Miss Esme September	Mr Franklin Smith
Ms Carol Sowray	Mr Shaun Starck
Mr Kanu Sukha	Mr Bill Tooley
Ms Phyllis Tooley	Mr Boet van Zyl
Mrs Joanne van der Valk	Mr Chris Walker
Ms Farieda Williams	

By Invitation:

Ms Zohra Abrahams (office)	MS Aisha Afriefdien (office)
Ms Karin Bartley (office)	Mr Grant Bolters (office)
Mr Erfaan George (office)	Ms Patiswa Gqetywa (office)
Mr Ralph Letcher (auditor)	Mr Justin Martin (office)
Ms Sharon Meyer (office)	Mr Kefilwe Mocwagole (office)
Ms Grace Pambana (office)	Ms Bonita Pretorius (minutes)
Mr Shaun Ronne (office)	Mr Arnau Swanepoel (office)
Mr Sam Tofie (office)	Ms Carol Vosloo (GM)

ITEM	DETAIL	RESPONSIBILITY
1. Welcome & Apologies	<p>1.1 Dr David Maralack welcomed everyone to the 9th AGM of the Two Oceans Marathon company (the 5th as Two Oceans Marathon NPC). Mrs Carol Vosloo confirmed the notice of the AGM and other necessary correspondence was sent to the Members as stipulated in the MOI.</p> <p>1.2 Apologies were received from Ms Charissa Balman, Mr Stewart Banner, Mr Leo Benning, Mr John Brimble, Ms Lynn Etheridge, Mr Adi Fourie, Mr Riel Hauman, Ms Candice Humphrey, Mr David Jenkins, Ms Gillian Keartland, Mr Francois Loedolff, Mr Ronnie Muhl, Mr Les Oliphant, Ms Natale Roelofse, Mr Michael Suskin, Ms William Swartbooi, Mr Flippie Van Dyk.</p> <p>Everyone stood for a minute of silence to respectfully remember runners who died since the last AGM</p> <p>The screening of “Re-live the Moment”, a video compilation of highlights from the 2017 races elicited spontaneous applause from the meeting.</p> <p>Dr David Maralack confirmed the agenda.</p>	

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<p>2.Minutes</p> <p style="padding-left: 20px;">Approval</p> <p style="padding-left: 20px;">Matters Arising</p>	<p>2.1 Corrections to the Minutes: Item 1.1 Spelling: Bonzet (not Boonzet) RESOLVED 2017/01 To approve the Minutes of the AGM held on 8th September 2016, subject to the correction noted above. Proposed: Mr Chris Goldschmidt Seconded: Mr Naeem Mather</p> <p>None</p>	
<p>3. Finances</p>	<p>3.1 A summary of TOM's audited financial statements for July 2016 to June 2017 were circulated to the Members before the AGM. The complete financial statements were available to Members if requested.</p> <p>3.2 Mr Safwaan Lewis presented the report.</p> <p>3.3 Sponsorship increased by R 2M in 2017; this is significant as Sponsors have withdrawn sponsorship from some big sports events during the past 18 months. Old Mutual extended their sponsorship for 1 year.</p> <p>3.4 Interest income increased from R 250K to R 700K over 2016; there was great volatility in the markets and TOM remained with calmer "safe" investments. TOM has no contractual obligation to Old Mutual regarding where funds are invested.</p> <p>3.5 Expenses increased by 16%.</p> <p>3.6 There was a surplus of R 5M, which, after adjustments and disbursements was R 4M</p> <p>3.7 Mr Safwaan Lewis thanked the Finance Team for their commitment and attention to detail.</p> <p>3.8 TOM NPC aim to have enough surplus funds to be able to operate for a year without sponsorship if the need should arise.</p> <p>3.9 The "sundry income" (R1.6M) is made up of R 1.3M recovery of a percentage of the CTICC venue hire from Conker and R288K Memorabilia.</p> <p>3.10 Plans for building alterations at 125 Main Road took about 12 months for approval, but work will commence soon.</p>	

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4. 2017 Board Report	<p>4.1 The Board report was circulated to the Members before the AGM.</p> <p>4.2 Dr David Maralack rehearsed some of the highlights including the delight of having a Cape Townian (Lungile Gongqa) win the Ultra for the first time in 44 years.</p> <p>4.3 Dr David Maralack invited all members of TOM to stand for election as Directors.</p> <p>4.5 Comments and questions:</p> <p>4.5.1 The red card and yellow card system must work. Mr Lester Cameron replied that TOM would rather educate than intimidate runners into cooperation regarding litter. Camera footage of transgressors could be sent to their respective Clubs.</p> <p>4.5.2 Plastics disposal bins and reminders should also be available at the start. Mr Kanu Sukha suggested that bins hung on top of the fencing (start pens) may be useful as runners discard bottles, warm clothing, plastic bags at the start and these are dangerous to the runners still coming through.</p> <p>4.5.3 ASA does not have littering rules; TOM included environmental rules in their Race Rules. Mr Chris Goldschmidt suggested reviving the old way of getting Club members to volunteer to clean up 1 km of the route on Sunday morning.</p> <p>4.5.4 Feeding Stations need to be trained to set up the plastics bins so that they are easy to use and difficult to miss when throwing a sachet.</p> <p>4.5.5 Mr Kevin Harlock mentioned that runner Lungile Gongqa stepped off the road to throw his sachet into a bin.</p> <p>4.5.6 The water shortage will be a problem for 2018 races.</p> <p>4.5.7 Mr Ken Andrew thanked the team for “brilliant organization” and said that if water was bought from outside of Cape Town (as suggested by Mr Boet van Zyl) it would pre-empt criticism of the race as wasting water.</p> <p>4.5.8 The increase in BNC members poses a practical and financial challenge for both registration and post-race hospitality.</p> <p>4.5.9 The 50th celebration plans include a commemorative history book, a DVD, a special dinner, and possibly a 2 x 28km relay.</p> <p>4.5.10 Mr Alan Green requested that special MyCity busses run for transporting runners. He said they would be “happy to pay” (drivers would have to get overtime pay for public holiday)</p> <p>4.5.11 Mr Boet van Zyl suggested opening entries 6 months earlier and investing the entry fees.</p> <p>4.5.12 Mr Franklin Smith suggested the Kenilworth race Course for the finish. The cost for a temporary bridge to cross Main Road is estimated at R20K and the City Traffic Department are not in favour.</p>	

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5. Election & Confirmation of Directors.	<p>5.1 Directors confirmed to serve in 2018:</p> <p style="padding-left: 40px;">Celtic Harriers: Mr Harold Berman Mr Rodney Maharage Mr Chris Goldschmidt (new term) Mr Safwaan Lewis (new term)</p> <p style="padding-left: 40px;">Ordinary Members: Ms Kathleen McQuaide Mr William Swartbooi Mr Kevin Harlock (new term) Mr Timothy Jobson (new term)</p> <p style="padding-left: 40px;">WPA: Mr Lester Cameron Ms Caroline Peters</p> <p>5.2 WPA has not submitted their nominations for the new term. The MOI does not state what should happen if the founder members fail to submit their nominations. RESOLVED 2017/02 That WPA make send the names of the people they nominate as directors to the Board by the 9th October, and these names will be circulated to the Members by the 10th October 2017 Proposed: Dr David Maralack Seconded: Mr Ken Andrew</p> <p>5.4 Mr James Evans recommended that a legal opinion be obtained and that the MOI be reviewed if necessary to make provision for such a situation.</p>	
6. General	<p>6.1 RESOLVED 2017/03 Advantage Accountants were appointed as the auditors for TOM NPC. Proposed: Mrs Carol Vosloo Seconded: Mr Rodney Maharage</p> <p>6.2 Matters arising from the floor:</p> <p>6.2.1 Mr Allan Barnes recommended that the Board review its structure and function (number, governance, direct and indirect costs)</p> <p>6.2.2 Mr Ian Bocock asked that the Results Book be available with all the team results, statistics, age-group records and other information as previously. Mrs Carol Vosloo said that it would be implemented for the 2017 results.</p> <p>6.2.3 Mr James Evans asked TOM to please keep printed copies of the Ship's Log as technology changes the electronic formats become unreadable.</p> <p>6.2.4 Mr Kanu Sukha, referring to a speaker at the recent AIMS Congress who said that disclaimers on race entries might not be foolproof, recommended that TOM and WPA need to take note and ensure that they are adequately covered.</p> <p>6.2.5 Mrs Phyllis Tooley asked that BNC statistics be included on the website. Dr David Maralack replied that the website is being improved for simplicity and that the information would be available.</p>	

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	<p>6.2.6 Mr Chris Goldschmidt proposed a vote of thanks to Dr David Maralack who has served as Chairman for two consecutive years. This was seconded by Mr Harold Berman and all present agreed.</p> <p>There being no further business, Dr David Maralack thanked everyone for their participation and declared the meeting closed.</p>	
	<p>Chairman's Signature: _____ Date: _____</p>	