

APM Project Fundamentals Qualification (PFQ)



/ Classroom, / In House or / Online course options available

Guaranteed
 Pass

The APM PFQ is designed to clarify and explain the basic aspects of project management. It will provide understanding of key project terminology in order for participants to gain confidence in a project environment.

Overview

This fully accredited course follows the syllabus and requirements of the Association for Project Management (APM) Project Fundamentals Qualification.

It is designed to clarify and explain the basic aspects of projects and project management. It will provide a solid basis of knowledge to consolidate existing project team members' understanding as well as provide an excellent first perspective to those new to the project environment.

This course will help individuals recognize the key aspects of a project and the importance of their role within it. The objectives will be supported and extended by engaging the delegates with an appropriate case study, providing the opportunity to gain a deeper understanding of the tools and techniques through use and experience.

Course Contents

- Project management & operating environment
- Project management planning & project success
- Quality management
- Scope management
- Change & configuration
- Risk & issues
- Scheduling & resource management
- Communication & information management
- Teamwork & leadership

Optimising Performance

- / For You
- / For Your Team
- / For Your Project

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Learning Outcomes

Participants completing this course will be able to:

- Understand project management and the operating environment
- Discuss the project life-cycle
- Perceive the management structure by which projects operate
- Perform project management planning
- Utilize project scope management
- Produce a schedule and use resource management techniques
- Identify and manage risks and issues
- Understand project quality management
- Improve communication in the project environment
- Understand principals of leadership and teamwork.

Course Delivery

/ **Classroom** (Open public course or in-house)
2 days including exam preparation and official exam.

/ **Online**
Online self study with online exam

Who Should Attend?

This course is designed for those new to working in projects, or non-project staff who wish to gain a basic understanding of the project environment and project management terminology.

- Project team members who are new to the project environment.
- Staff who are required to interact with the project team but may not be directly involved in project activity.
- People who are considering a move into the project environment.
- Project managers with an interest in being exposed to the terminology associated with best practice as defined by the APM.
- Project team members interested in progressing with recognised project management qualifications.

Price List

/ **Classroom** - £845 +VAT (minimum numbers apply for in-house course option)

/ **Online w/exam** - £395 + VAT (3-month access), £425 + VAT (6-month access), £445 + VAT (12-month access).

/ **Online course only** - £255 + VAT