

PMI Online Learning

20/20

/ CAPM / PMP

This course has been fully accredited by the Project Management Institute® (PMI) and covers the content required to approach either the CAPM® or the PMP® level exams.

The course is designed to give exposure to best practice project management and a full understanding of the knowledge areas and process groups defined in the PMI Body of Knowledge®

Who is it for?

This course is designed for project managers, project team members, other managers and all those who would benefit from exposure to best practice in project management.

- Existing project managers keen to experience best practice as defined by the PMI who may wish to sit the CAPM or PMP qualifications.
- Project team members who wish to better understand the responsibilities and activities involved in project management.
- Project team members who wish to progress into a career as a project manager

Course Content

- Foundational Concepts
- The Project Environment
- The Role of The Project Manager
- Integration Management
- Scope Management
- Schedule Management
- Cost Management
- Quality Management
- Resource Management
- Communications Management
- Risk Management
- Project Procurement Management
- Stakeholder Management

Please note, 20/20 can offer each of the above PMI modules as individual short courses also. Prices available upon request.

What are the Benefits?

The CAPM and PMP credentials are recognized across the world and demonstrate that you have the experience education and competency to lead and direct projects. Through the use of an appropriate case study during the course, delegates will be able to apply what they learn, making use of the theory in a practical sense which allows for more effective learning and greater likelihood of implementation and improvement in the workplace.

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How is it Assessed?

The 20/20 E-Learning Portal, is an innovative and interactive platform designed to allow delegates to work through the content at their own pace and fit their study around other commitments. Full support is provided alongside the tool, whereby questions can be posed and answered, guaranteed to be answered within two working days.

In order to take any PMI exam, candidates will need to demonstrate to PMI that they meet certification requirements by completing the application online.

Advice can be given on this process by our team at 20/20. This course provides the 36 contact hours required to meet PMI exam requirements.

Learning Outcomes

On completion of this course participants will have attained an overall 'Intermediate' Competence Level in Project Management. At overall competence Level 2: Intermediate Application participants completing this course will be able to:

- Navigate the PMI Body of Knowledge and perceive the distinction between knowledge areas and process groups.

- Recognize the inputs and outputs associated with each of the PMI processes.
- Use and create the deliverables associated with project integration management including planning for success.
- Plan for and manage the project stakeholder management process.
- Define and manage project scope effectively. Produce estimates and develop a schedule to properly undertake project time management.
- Create a budget and measure performance to implement project cost management.
- Successfully identify and manage risks and issues. Understand project quality management. Provide effective and appropriate communication within project management.
- Understand how organisations and projects are structured. Understand project procurement management.
- Make use of the principles of human resource management to implement leadership and teamwork. Evaluate the contexts and environments in which projects can be delivered.
- Understand governance of project management and the use of structured methodologies.

/ **Price:** £495 + VAT (please note this does not include the exam fee, as this is arranged directly through PMI)