

Role of Midday Meals Supervisor

The position

We require a Lunchtime Assistant to work in our small, friendly school from early, 2019 for the supervision of children at lunch and in the playground, and preparation and clearing of the hall.

Term time only Monday to Friday from 11.45 am to 1.15pm.

This post carries the West Sussex WO2 Grade 2, point 8 which is a salary of £2706

The person with the following abilities/skills:

- Physical - able to set out and clear chairs and tables and also the ability to play and relate well to children
- Manual dexterity to cut up food as required
- An understanding of health and safety issues
- First aid qualification would be an advantage but training may be provided
- Be able to record incidents
- Good organisation skills and enjoy working with children
- Independence and initiative
- Patience is required to help children solve disputes
- Ability to work as part of a team; support is always available from other members of staff

Your application

Visits to the school are welcome. Please telephone Mrs Viv Wilson on 01730 825388 to arrange this.

Please complete and return the enclosed application form to the Headteacher, Mrs Fiona Mullett indicating how your experience would enable you to carry out this role.

Closing date: 10th January 2019, but candidates should apply as soon as possible

Interviews will take place at school: January 2019, depending on interest so please submit an application as early as possible