



Collaboration Action Plan

2017



The overriding objective of the formal collaboration is to improve pupil outcomes through:

1. Demonstrating a commitment to a sustained partnership between the Schools, creating a secure foundation in order to maximise chances of successful future partnerships.
2. Continually reviewing and demonstrating, in a clear and transparent manner, the ways in which the Schools are and will continue to work together.
3. Enhancing teaching, learning and curriculum opportunities for children of both Schools to improve learning outcomes and wellbeing.
4. Enhancing the skills of, and career opportunities for staff.
5. Improving the ability to meet the complex needs of a wide range of children.
6. Enabling a more effective deployment of resources – both human and material – across both Schools in order to maximise opportunities for children and staff, through economies of scale.
7. Strengthening the school links with the parent community across both Schools; to draw on the joint parent community for the good of both Schools; and to strengthen links with external parties.
8. Validating teacher assessment and quality of provision at both Schools through joint evaluation and moderation exercises.
9. Enabling greater problem solving opportunities through having a broader base of knowledge, experience and skills.
10. All of the above objectives to be in line with local and national initiatives and statutory requirements.



Collaboration objective reference	Key Objective/Action	Timeline /half term slot (Autumn 1, etc)	Specific actions to achieve key objectives	Lead personnel	Required resources	Monitoring			The intended outcome/impact
						Who?	How?	When?	
<p>Safeguarding</p> <p>Links: Objective 1 Objective 2 Objective 5 Objective 10</p>	<p>To ensure policies, procedures and arrangements to protect children and learners meet statutory requirements. To audit the content, application and effectiveness of safeguarding policies.</p>	Spring 2	<ul style="list-style-type: none"> Peer review by head teachers to check the five main aspects of each settings safeguarding arrangements. 	Sally Beardsley and Carole Clemens	n/a	JCC	Peer review report	Spring 2	Both schools have a culture of vigilance where children and learners welfare is promoted. Leaders and governors fulfil legislative requirements. Children and learners feel safe.
<p>Teaching and Learning</p> <p>Links: Objective 1 Objective 2 Objective 3 Objective 4 Objective 5 Objective 8 Objective 9 Objective 10</p>	<p>To enhance teaching and learning through senior leaders monitoring and review.</p>	Summer and ongoing	<ul style="list-style-type: none"> Joint senior leaders work scrutiny Joint senior leaders informal learning walks. 	Sally Beardsley and Carole Clemens	n/a	Individual Governing bodies	HT reports	Summer	Teaching and learning practices have been enhanced.

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<p>Staff</p> <p>Links: Objective 1 Objective 2 Objective 3 Objective 4 Objective 5 Objective 6 Objective 8 Objective 9 Objective 10</p>	<p>To impact pupil progress through link teachers ' development' days</p>	<p>Ongoing</p>	<ul style="list-style-type: none"> Identify key strengths and areas of development Compile impact evaluation reports for middle leaders, to identify elements of development as a direct result of development days 	<p>All teaching staff</p>	<p>Committed non- contact time for colleagues to meet £180 per day supply cover</p>	<p>SB and CC</p>	<p>Reporting back at staff meetings. Pupil progress meetings. Data monitoring</p>	<p>Termly</p>	<p>To support each schools evidence building and continuous improvement. To have an impact on pupil outcomes. To share good practice. To share honest self-evaluation between colleagues.</p>
<p>CPD</p> <p>Links: Objective 1 Objective 2 Objective 3 Objective 4 Objective 5 Objective 6 Objective 8 Objective 9 Objective 10</p>	<p>To share CPD opportunities linked to the development needs of staff</p>	<p>Ongoing</p>	<ul style="list-style-type: none"> Share CPD throughout both schools – Staff meetings, INSET and external training. Staff collaboration to ensure training is shared. 	<p>Sally Beardsley and Carole Clemens</p>	<p>CPD programme</p>	<p>JCC Governing bodies for each school</p>	<p>Through monitoring and evaluation reports. Self audit tool of quality of CPD. Through appraisal meetings.</p>	<p>'Ad hoc' when appropriate.</p>	<p>For staff to effectively apply new knowledge or skills. For a change in practice to impact on pupils' learning.</p>
<p>Moderation / assessment</p>	<p>Moderation: To ensure all teachers understand assessment structures and that teachers are</p>	<p>Termly</p>	<ul style="list-style-type: none"> Staff to meet termly to ensure teachers are 	<p>Sally Beardsley and</p>	<p>Joint staff meetings</p>	<p>SB CC</p>	<p>Cross – school moderation</p>	<p>Termly</p>	<p>Assessment judgements are - Consistent: different</p>

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<p>Links: Objective 1 Objective 2 Objective 3 Objective 4 Objective 5 Objective 6 Objective 8 Objective 9 Objective 10</p>	<p>secure in their assessment judgements.</p>		<p>applying assessment systems consistently.</p> <ul style="list-style-type: none"> To share and discuss all types of evidence. To moderate end of key-stage judgements against key criteria. 	<p>Carole Clemens</p>					<p>teachers make the same assessment judgements on the same pupil</p> <ul style="list-style-type: none"> Comparable: different assessments are comparable Fair: the context and character of assessment has given pupils the chance to demonstrate what they know.
<p>School Council</p> <p>Links: Objective 1 Objective 2 Objective 3</p>	<p>Pupils: for school council members to represent the views of the pupils at each school. For school council to support and develop their school and peers. To develop the partnership, involving all members of the schools' communities.</p>	<p>Ad hoc</p>	<ul style="list-style-type: none"> Visits to each others schools. To form a joint school council. Agendas for these meetings will focus on real and positive action and includes the core business of the collaboration agreement. Pupils at each school to create termly reports. 	<p>Sally Beardsley and Carole Clemens & School council lead teachers from each school</p>	<p>In school time meetings</p>	<p>SB CC</p>	<p>Feedback – verbal and written reporting. (inc. reporting back to governors)</p>	<p>Termly JCC meetings</p>	<p>Consultation with pupils to lead to better school performance. Children to understand what it means to be a 'good citizen' in your own community. To enable children to take an active part in school decision making. The ethos of the partnership schools will be seen in the values and attitudes of the school council representatives.</p>
<p>Pupil Premium</p>	<p>To ensure that the pupil premium funding is used to implement targeted additional</p>	<p>Summer 2</p>	<ul style="list-style-type: none"> To audit the allocation of pupil premium 	<p>Trudy McMahon (Vulnerable</p>	<p>Allocated meeting time</p>	<p>PP link Governors</p>	<p>Assessment data</p>	<p>Half termly for each</p>	<p>More children make expected and good levels of progress</p>



<p>Links: Objective 1 Objective 2 Objective 3 Objective 5 Objective 6 Objective 9 Objective 10</p>	<p>intervention to provide support for eligible pupils. To ensure that pupil premium is 'ring-fenced' and spent only on raising the attainment of disadvantaged pupils and closing the gap between them and their peers. To ensure clarity of the strategic vision of both schools coupled with relentless attention to detail.</p>		<p>funding, through peer review, using audit tools.</p> <ul style="list-style-type: none"> To share good practice and reporting (e.g case studies). Link governors to meet. 	<p>group coordinator) and Rachel Morris</p>	<p>between lead teachers and governors</p>		<p>Teacher records in files Pupil comments Work in books Sample assessments Pupil progress meetings Other monitoring activities e.g. work scrutiny, pupil interviews.</p>	<p>indiv. school. End of summer 2</p>	<p>Quality of teaching and curriculum accelerates progress. Improved outcomes for pupils. Using both schools are able to effectively plan for provisions that are working well (withdrawing or modifying interventions found to be ineffective).</p>
<p>Parents</p> <p>Links: Objective 1 Objective 2 Objective 7</p>	<p>To ensure parents are kept informed of impact of collaboration agreement. To encourage</p>		<ul style="list-style-type: none"> Sending summary reports, detailing the aspects of collaboration activities inc. JCC minutes, action planning, school council reports, collaboration 'newsletters'. 	<p>Sally Beardsley and Carole Clemens</p>	<p>'ad hoc'</p>	<p>SB CC</p>	<p>Parent questionnaires</p>		<p>Enhanced pupils' education through parent and community involvement. Fostering a partnership between the school communities.</p>



THIS ACTION PLAN WILL BE MONITORED AND REVIEWED TERMLY.

DATE OF REVIEW BY JCC: July 2017

This policy was reviewed and ratified by the JCC in March 2017

Signed:

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