

## Holiday Request - Exceptional Circumstances

### The following are acceptable reasons for an authorised holiday

- When a family needs to spend time together because of an immediate family member's bereavement, crisis or serious illness
- Funeral of **immediate** family member
- Religious observance
- When transport was not provided by the LA when it should have been
- Children of service personnel about to go on deployment (permission would be considered as long as the request is accompanied by a letter from the Commanding Officer)
- **One day** of absence could be authorised **for a wedding of an immediate** family member and the invitation has been provided as evidence
- One off sporting events/performing arts competitions, if the child is participating and is at county standard or above and a letter has been provided from the performing arts/sports regional governing body as evidence
- One day of absence could be authorised for an **immediate** family member's graduation ceremony/passing out parade
- Medical appointments (parents/carers should be encouraged to arrange non-urgent medical appointments outside of school hours when possible. If the medical appointment is during the school day, evidence must be provided. Schools should not authorise a whole days absence for a medical appointment that occurs in the morning - the child would be expected to return to school in the afternoon, and vice versa.