DISABILITY DEVELOPMENT OFFICER (SUPER 1s) - JOB DESCRIPTION

Job Title: Disability Development Officer (Super 1s)
Hours of work: 37 hours per week
Time Period: Fixed Term Contract until September 2020
Reports to: Cricket Development Manager and Lord’s Taverners
Date Effective: June, 2018 (or before if possible)
Remuneration: £20,000 + expenses

The Hampshire Cricket Board, in partnership with the Lord’s Taverners, wish to appoint a Disability Development Officer to deliver the new and exciting Super 1s programme across Hampshire. The officer will provide community based cricketing opportunities, both competitive and coaching, for young people with disabilities. The Development Officer will use the power of cricket as a tool for change; increasing confidence, communication, leadership and independence in the participants.

This new and exciting role seeks an energetic and enthusiastic individual who has a passion for supporting and developing young people, and working with multiple partners and organisations. The role combines coaching and development work and will be responsible for engaging young disabled people across Hampshire into becoming active members of new community based Super 1s disability cricket hubs. These hubs will engage in programme wide competition and provide a sense of belonging and community amongst its participants. Using cricket as a tool for engagement, these community hubs will provide personal development opportunities to young disabled people through Sports Leaders, informal learning and other cricketing and non-cricketing opportunities.

1. JOB PURPOSE & FOCUS

The focus of this role is to deliver the aims and outcomes of the Super 1s program which are:

- Create community led disability cricket hub environments, that operate all year round, and that offer both participation and competitive opportunities
- Develop initiatives that increase confidence, communication, leadership and independence. Ensure participants personal growth can develop beyond cricket

The needs of this role are:

- Plan, deliver and review the Super 1s disability community hubs that are aligned to the needs of the local people
Successfully engage young disabled people aged 12-25 years old into a community based hub

Deliver a year-round cricket programme that is diverse, inclusive and is open to young people with a disability from the community

Develop cricket opportunities for all players of all standards (coaching, tournaments, teams or casual play)

Deliver a year-round competition that engage all disability community hubs in a minimum of 4 competition days and a final

Create a sustainable pathway for higher ability players through increased Super 9s and County squad provision.

Develop partnerships with external organisations and stakeholders resulting in an enhancement of the cricket development plan

Manage and run monitoring and evaluation of the programme through the provided online system

Maintain regular communication and dialogue, whilst also capturing feedback, opinion and a review of satisfaction

Provide formal written reports and case studies, and ensure that all monitoring and evaluation is undertaken as required

Work closely with existing cricket clubs to engage with disabled people where possible

Support the development of the wider pool of volunteers and sports coaches by mentoring and / or signposting for opportunities both formally and informally

Ensure the branding and identity of the programme within delivery

Organise and deliver launch events to raise awareness of the programme

Increase awareness of the Super 1s programme locally

Work closely with all other aspects of Hampshire Cricket Board.

The successful post holder will be:

• Committed to improving the lives of young people
• Committed to their own personal professional development and play an active role in the professional development of your colleagues
• Represent the Lord’s Taverners and Hampshire Cricket Board in a positive and professional manner at all times
• Ensure the health, safety and welfare of yourself, participants and others at all times
• Conduct sessions in accordance with the appropriate ECB guidelines and good practice
• Take part in other activities as and when required
• Perform all duties in an equitable manner and to actively promote the principles of equality amongst colleagues, partners and service users

2. QUALIFICATIONS AND EXPERIENCE

Essential

• High levels of energy and enthusiasm and the desire to succeed
• Experience of working with people with disabilities
• Experience of delivering community development programmes
Experience of working within Sports Development with recreational sports clubs and the enthusing of volunteers

Experience as a cricket coach to ECB level 2 or UKCC2 (or overseas equivalent)

Experience of partnership working and the ability to create strong and sustainable links

Experience of working in both school and community settings

The ability to develop and implement high quality, varied and creative activity/cricket sessions

Good project management skills and ability to prioritise and work to deadlines

Excellent customer service skills, with the ability to build relationships and communicate effectively with a diverse range of people.

Effective communicator and the ability to engage with people of all levels

Excellent leadership skills

Ability to work independently and as part of a team

Excellent administrative skills and evidence of project work

Computer literate and effective user of Word, Excel, Outlook and other Microsoft programmes

Child protection trained or, commitment to achieving this within a short period of time

First Aid trained or, a commitment to achieving this within a short period of time

ECB DBS checked

Ability to travel independently between sites (Full and valid driving licence)

Willingness to work ‘unsocial’ hours, including evenings and weekends

Desirable

Understanding and experience of a variety of Cricket Development programmes

Experience of managing a cricket coaching programme

Experience of working with inactive people in recreational sport and/or physical activity sessions

Experience of mentoring, supporting and encouraging volunteers

Experience of monitoring and evaluating the impact of sessions and programmes

Experience of working on cricket specific projects

Experience of teaching/coaching children of all ages

3. SUPERVISION AND WORK PLANNING

The Disability Development Officer (Super 1s) will be employed by Hampshire Cricket Board Ltd and line managed by the Cricket Development Manager. The officer will work across the County of Hampshire and will have their offices at The Ageas Bowl.

The employee’s normal working days will be Monday-Friday and will normally be expected to complete at least 37.5 hours in a week. The employee will not normally be required to work before 9am, however, due to the nature of the work involved in this position, the employee will be required to work some evenings and possibly weekends. The post holder will be required to carry out their duties at such times and on such days that are the most effective to perform the responsibilities of the position.
4. **GENERAL**

This job description outlines the principle accountabilities/main duties relating to this post and does not describe in detail all of the duties required to carry them out. Other duties may be required to be undertaken from time to time as directed by the Hampshire Cricket Board.

If you require further information about this post, please contact Mike Pollard on either 02380 475632 or 07920 452527. If you would like to be considered for this post please complete the application form and send to michael.pollard@ageasbowl.com or post to:

Mike Pollard  
Hampshire Cricket Board  
The Ageas Bowl,  
Botley Road,  
West End,  
Southampton  
SO30 3XH

5. **TIMESCALES**

- Deadline for applications is Midnight on Tuesday 1st May
- Contact will be made with all applicants by end of work on Friday 4th May
- Interviews, at The Ageas Bowl on Friday 11th May