

AntenneBooks.com

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Trade Terms

This document sets out the terms and conditions for the trade agreement between Antenne Books and the retailer.

1 Setting up an Account

To set up a trade account, please e-mail [bryony@antennebooks.com](mailto:bryony@antennebooks.com) with the following information:

- i. Company's full invoicing address
- ii. Company's VAT number
- iii. Delivery address
- iv. Name and e-mail address of the person responsible for accounting and payments

2 Delivery

2.1

Antenne Books offers free UK delivery on all orders of 10 units or more.

2.2

For retailers outside of the UK or for deliveries fewer than 10 units of stock, delivery rates vary depending on the delivery destination, value and size of order. For a delivery quote, please contact [bryony@antennebooks.com](mailto:bryony@antennebooks.com)

3 Discount

Antenne Books offers a 40% wholesale discount on all publications.

4 Payment Terms

4.1

Antenne Books is unable to offer consignment.

#### 4.2

Payment is due from the retailer 30 days following the invoice date.

#### 4.3

Antenne Books reserves the right to charge the retailer late payment interest at 8.5% pa on payments received after the 30-day period issued on the original invoice.

#### 4.4

Antenne Book reserves the right to withhold future orders from retailers, where an invoice overdue 30 days or longer is outstanding.

### 5 Returns & Credit Notes

#### 5.1

Please contact [bryony@antennebooks.com](mailto:bryony@antennebooks.com) to authorise a return.

#### 5.2

Antenne Books are able to accept returns within the following period:

- i. No sooner than 3 months after the receipt of titles
- ii. No later than 6 months after the receipt of titles

#### 5.3

With the exception of magazines (please see point 5.5 below), Antenne Books are only able to accept returns that are undamaged and in a re-sellable condition. Stock that is returned marked, shop soiled or damaged in any other way will not be credited and cannot be returned to the retailer.

#### 5.4

The delivery cost of returns is to be assumed by the retailer.

#### 5.5

Unsold magazines may be returned by posting the banner header or cover to the Antenne Books returns address (please see point 5.10 below):

#### 5.6

The retailer is responsible for including a returns note indicating the name of the company and a list of titles for credit.

#### 5.7

Credit notes will be provided within 30 days of the receipt and acceptance of returns.

#### 5.8

Credit will be deducted from future orders only. Credit notes cannot be paid to the retailer.

### 5.9

Antenne Books can accept a maximum of 25% of returns of the retailer's total orders per annum.

### 5.10

Upon authorisation, please post returns to the following address:

Antenne Books  
Unit 101  
Panther House  
38 Mount Pleasant  
London  
WC1X 0AN, UK

## 6 Payment Methods

### 6.1

Payments to Antenne Books can be made direct to the Antenne Books bank account, as detailed on all invoices, or, with one of the following payment methods:

- i. To the Antenne Books PayPal account. A 3.4% charge of the total payment value must be added.
- ii. By credit card. A 2.5% charge of the total payment value must be added.
- iii. By debit card.
- iv. To pay by card, please call our office: +44 203 582 8257.

### 6.2

Where applicable, the retailer is to assume the cost of any transaction fees incurred from international bank transfers to the Antenne Books bank account

### 6.3

For any queries on how to pay, or queries with your invoice, please email [accounts@antennebooks.com](mailto:accounts@antennebooks.com) within 7 days of receiving your invoice.