



Photography in the Garden

All photography in the Garden (other than personal photography with a hand-held camera) is by permit only and subject to payment of the appropriate fee. Permits must be applied for in advance and are subject to the discretion of the Garden. In addition, admission charges apply for each person in your group (including the photographer.)

- **Commercial botanic photography:** permit required and fee £48 (including VAT at 20%) per day. (Fees may be waived at the discretion of the Garden where images will be used to provide direct publicity to the Garden or the University).
- **Commercial photo shoots:** permit required and a fee from £240 (including VAT at 20%) per day. Staff time will be charged by the hour.
- **Professional / commercial photography for not for profit organisations, charities, educational organisations, University departments:** permit required, no fee subject to the Garden being credited.
- **Wedding, Engagement or Portrait Photography:** Permit required and a fee of £48 (including VAT at 20%). Please use our Wedding, Engagement or Portrait Photography Application Form (see below).
- **Commercial filming:** permit required and fee on request. Please contact the Administrator via admin@botanic.cam.ac.uk.

Terms and conditions:

1. payment of photographic fee and admission charges is made either in advance or on the day;
2. you guarantee that your party will keep to the footpaths or short grass areas;
3. no obstruction will be caused to other visitors; no labels will be removed nor disturbance caused to beds, borders, plants or trees;
4. there is no photography in the Glasshouse range.

Please note that there are no alternative indoor facilities should the weather be inclement and that we have no on-site car parking.

Should you wish to apply for a permit, please complete one of the following forms below:

- Permit Application for Photography (NOT wedding/engagement/portrait)
- Permit Application for Wedding, Engagement or Professional Portrait Photography

and return to us with at least 7 days' notice of your intended visit. Payment of the fee and admission charge may be made in advance or on the day of your visit at our Ticket Office by cash/card/cheque. Cheques payable to "University of Cambridge."

Garden Administration

admin@botanic.cam.ac.uk



Permit Application for Photography (NOT wedding/engagement/portrait)

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Please complete the following form and hand in to one of our Ticket Offices or send to Garden Administration, Cambridge University Botanic Garden, 1 Brookside, Cambridge, CB2 1JE, E-mail: admin@botanic.cam.ac.uk We will then contact you to discuss your application.

Name:	
Company (if applicable):	
Address:	
Telephone number:	
E-mail address:	

Type of Permit required:

Commercial Botanic Commercial photo-shoot Education or charity related

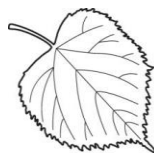
Details of proposed photo-shoot:	
Intended Date & Time:	
Number of visitors:	Adults: _____ Children (aged 16 years & under)*: _____

* All groups with children and young adults are required to provide supervision for the entire duration of the visit. For children up to age 7, this should be at a ratio of 1 adult to 5 children. For children aged 8-16 (inclusive), the ratio is 1 adult to 10 children. Entry to the Garden will be refused without the correct ratios. See Guidelines for Group Leaders for further information.

I confirm that I have read and agree to abide by the terms and conditions of the Garden provided.

Signed Date

Payment of the fee and admission charge may be made in advance or on the day of your visit at our Ticket Office by cash/card/cheque. Cheques payable to "University of Cambridge."



Permit Application for:

Wedding, Engagement or Professional Portrait Photography

All photography in the Garden (other than personal photography with a hand-held camera) is by permit only and subject to payment of the required fee. In addition, admission charges apply. Permits are subject to the discretion of the Garden. Please read our photography terms and conditions prior to making an application.

Please complete the following form and hand in to one of our Ticket Offices or send to Garden Administration, Cambridge University Botanic Garden, 1 Brookside, Cambridge, CB2 1JE, E-mail: admin@botanic.cam.ac.uk

Name:	
Company (if applicable):	
Address:	
Telephone number:	
E-mail address:	

Type of Permit required: Wedding Engagement/pre-wedding Professional portrait

Intended Date:	
Intended Time:	
Number in your group: (maximum of 20 for wedding parties)	Adults: Children (aged 16 years & under)*:

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I confirm that I have read and agree to abide by the terms and conditions of the Garden provided.

Signed Date

Payment of the fee and admission charge may be made in advance or on the day of your visit at our Ticket Office by cash/card/cheque. Cheques payable to "University of Cambridge."