

ADMISSION TO THE UNIVERSITY BOTANIC GARDEN

Cambridge University Botanic Garden is private property. Visitors are welcome in accordance with the following Rules made by the Botanic Garden Syndicate.

*Rules of Admission*

- 1 The Garden is open every day throughout the year except for the Christmas holiday period. There are two entrances, one in Bateman Street and one in Hills Road.

*Times of opening and closing:*

January, November & December	10am-4pm
February, March & October	10am-5pm
April-September	10am-6pm

The Glasshouses and Cafe close half an hour before Garden closing time. The Botanic Garden Shop closes fifteen minutes before the Garden closing time. From time to time, parts of the Garden, including the Glasshouses, may be closed to the public for maintenance. The latest admission time is half an hour before the Garden closing time.

- 2 *Admission Charges*

A charge is made for admission. The charge for admission is determined by the Syndicate from time to time.

Language schools wishing to visit the Botanic Garden must book as a group visit at least a week in advance, through the Administration Office, and must complete the necessary documentation. They will be guided to suitable resources for use during their visit, for which a charge also will be made.

(a) *Waiving of admission charge*

- (i) GENERAL VISITS - No admission charge is made for the following categories of visitor:

- companions of disabled persons without whose assistance the disabled visitor would be unable to gain access to the Garden;
- all undergraduate and current graduate students of the University of Cambridge upon production of a valid University Card;
- children sixteen years and under visiting with family or friends (i.e. in a non-educational capacity) providing they are accompanied and closely supervised at all times by an adult;
- Friends and Corporate Friends of the Botanic Garden upon production of a valid Friends membership card;
- Visits by groups approved by the Botanic Garden as being 'therapeutic'.

- (ii) EDUCATIONAL VISITS - Please note that charges are made for all Assisted Educational Visits and for Unassisted Educational Visits.

No admission charge is made for the following groups providing the visit is pre-booked well in advance through the Education Office and the necessary documentation completed:

- Groups from nurseries, home-schools and colleges following the UK Department for Education's National Strategies or pursuing a UK curriculum qualification (e.g. GCSE, Baccalaureate, A level);
- Groups from further and higher educational institutions, horticulture colleges, and from organisations providing services for special needs persons, provided that the visit is approved as 'educational' by the Botanic Garden's Education Department

All persons working in the Department of Plant Sciences, the Sainsbury Laboratory Cambridge University and the Botanic Garden may apply to the Director for a card permitting free admission. An admission card is not transferable.

*Bona fide* researchers wishing to use the Garden or its facilities in connection with their work must contact the Director for permission to do so.

- 3 Cycles, including children's bicycles, tricycles and scooters, must be left in the parking spaces provided for them near the entrances.
- 4 Children age sixteen years and under must be accompanied by an adult at all times. Children are allowed on the Limestone Rock Garden or on the British Wild Plants area only under the close supervision of an adult.
- 5 No games, sports training, or jogging are allowed.
- 6 No radios or sound reproduction equipment, or musical instruments, may be played in the Garden by visitors.
- 7 A permit is required for commercial photography. Application should be made to the Administrator. A charge will normally be made for commercial photography.
- 8 Refreshments brought into the Garden by visitors may not be consumed in the cafe area.
- 9 Dogs are not admitted except guide dogs for the blind, hearing dogs for the deaf or assistance dogs.
- 10 Smoking is not allowed in any of the Garden's buildings.
- 11 Visitors may not handle or gather plant material unless permission has been obtained from the Director.
- 12 All groups intending to visit the Garden must book their visit at least a week in advance.
- 13 The Director, Curator or staff authorised by them shall exclude from the Garden any person who is considered to be guilty of misconduct.
- 14 The Director, Curator or staff authorised by them reserve the right to refuse admission.