



# GROUP BOOKING FORM FOR ADULTS

(Complete this if your group is made up of age 18's and over ONLY)

Groups of 10 or more people are required to *pre-book with at least one week's notice*. Please return your completed booking form to us using the e-mail or postal address at the bottom of this form. We reserve the right to refuse entry to any groups who have not pre-booked. See our website for current entry charges: [www.botanic.cam.ac.uk](http://www.botanic.cam.ac.uk)

Day & date of visit: ..... Arrival time: .....

Number of adults in group: [    ] Departure time: .....

Arriving at: [ ] Brookside Gate (Trumpington Road & coach drop-off) [ ] Station Road Gate (Hills Road)

Group/organisation name: .....

Contact name: .....

Telephone number: ..... E-mail address: .....

Mobile number of group leader on day of visit (if different): .....

Postal address: .....

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If you require the use of a wheelchair or mobility scooter for your visit, these can be pre-booked (subject to availability) by contacting Enquiries on Tel. 01223 336265 (Mon-Fri, 9am-1pm, 2pm-4.30pm)

### Do you plan to visit our café?      YES / NO

We recommend that groups pre-book by contacting the café on 01223 763425 or by e-mail at [info@thegardencafecambridge.co.uk](mailto:info@thegardencafecambridge.co.uk)

### Interested in a Guided Tour?      YES [    ]

Please complete this section if you would like to book a Guided Tour as part of your visit. Tours last for 90 minutes and provide an overview of the Garden and its history. These must be pre-booked with at least one-month's notice. Please see our website for more information and the current tour fees.

\*A non-refundable deposit of £20 for groups of less than 30, or £50 for groups of more than 30, is required 1 month in advance, to secure your tour booking. Payment by credit card on tel. 01223 748449. Cheques made payable to "University of Cambridge."

Deposit enclosed: (£20 / £50) \*delete as applicable. Preferred tour start time & location: .....

Tell us about any special areas of interest AND/OR accessible needs your group may have:

.....

**Please tell us where you found out about bringing a group to the Botanic Garden:**

[ ] CUBG Leaflet [ ] CUBG Website [ ] Social Media [ ] Personal recommendation

[ ] Advert in: ..... [ ] Other: .....

**Please return to:**

Admin Office, CU Botanic Garden  
1 Brookside, Cambridge CB2 1JE  
E-mail: [admin@botanic.cam.ac.uk](mailto:admin@botanic.cam.ac.uk)  
Telephone: 01223 336265

**FOR OFFICE USE ONLY**

Date received:  
Date confirmation sent:  
Noted on calendar:



Cambridge University  
**Botanic Garden**