Celebration and Commemorative Benches

Adopting a bench in the beautiful and tranquil surroundings of the Botanic Garden is a special way to commemorate the life of a loved one, remember an anniversary or celebrate a family event, as well as supporting the work of the Garden.

www.botanic.cam.ac.uk/join-support/inmemory
To adopt a bench at Cambridge University Botanic Garden (CUBG), please read the following terms and conditions and complete the form

1. Bench adoption is £3,000 for a period of 10 years from the date the bench is placed in the Garden.

2. The estimated life span of a bench is 10 years, but as these weather, this cannot be guaranteed. If after 10 years a bench is deemed to be in a good condition it may remain in the Garden at the discretion of CUBG until it becomes beyond repair, when it will be removed from the Garden. Any plaque will be removed and the Admin Department will attempt to contact the donor to enquire if they wish for the plaque to be returned to them.

3. Benches are standard specification and will be supplied by CUBG. Each bench will have one standard plaque which will be placed in the centre of the uppermost wooden slat on the backrest of the bench. The plaque will display a maximum number of lines and words per line as stipulated by CUBG.

4. The Garden will place the bench in an agreed location. However, please note that benches are sometimes moved within the Garden by visitors or when development of the garden dictates. CUBG will help as much as possible with enquiries regarding a bench’s location, but it may not always be possible to locate it immediately, if it has been moved.

5. All benches in the Garden are property of the Botanic Garden and therefore the responsibility of maintenance falls to CUBG.

6. The donation cost includes structural maintenance and should repairs be required CUBG will use the appropriate funds. However, should the total cost of repair be greater than the available funds, CUBG reserves the right to remove a bench from the Garden. The donor will be contacted if this is the case. If this happens within the 10 year adoption period CUBG will take all reasonable actions to arrange for a replacement bench to bear the commemorative plaque.

7. The appearance and design of the bench may vary from depicted images, and the bench will become weathered and may attract lichen or moss. Benches will not be cleaned, coated with a varnish or other weatherproofing finishes. Maintenance checks will be carried out on an annual basis and works carried out accordingly. Donors may not maintain benches themselves.

8. If anything were to happen to permanently damage an adopted bench, CUBG will take all reasonable action to contact the donor and to find a new bench to bear the commemorative plaque.

9. Due to the increasing risk from plant diseases and pests, no externally sourced plant material is allowed on-site, therefore floral tributes are not permitted in the Garden.

10. CUBG reserves the right to change the terms and conditions if necessary. An updated copy will be sent to the donor should this occur.
ADOPT A CELEBRATION/COMMEMORATIVE BENCH

Please provide the information below:

<table>
<thead>
<tr>
<th>Name:</th>
</tr>
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<tbody>
<tr>
<td>Postal address:</td>
</tr>
<tr>
<td>E-mail address:</td>
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<tr>
<td>Telephone number:</td>
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<tr>
<td>Purpose of adoption (e.g. commemorating a loved one, celebrating an anniversary)</td>
</tr>
<tr>
<td>Preferred area of the Garden for placement (this is not always possible but we will contact you to discuss available locations)</td>
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Please sign below to confirm your order and acceptance of the Terms and Conditions.

Signed ......................................................... Date ........................................

Should you have any questions, please contact Admin on 01223 748449 or by e-mail on admin@botanic.cam.ac.uk.

Return form to: Garden Administration, 1 Brookside, Cambridge CB2 1JE or via our e-mail address admin@botanic.cam.ac.uk

We will contact you regarding payment, plaque wording and location arrangements.