

Photography and Filming in the Garden

STEP 3 & 4 of UK Govt. COVID-19 Response

All photography (other than personal photography) and filming in the Garden is by permit only and subject to payment of the appropriate fee. Permits must be applied for at least 7 days in advance and are issued at our discretion. In addition, admission charges apply for each person in your group (including the photographer). Details of our admission charges can be found on our website at www.botanic.cam.ac.uk

- **Commercial botanic photography:** permit required and fee of £48 per day (including VAT at 20%). (Fees may be waived at the discretion of the Garden where images will be used to provide direct publicity to the Garden or the University).
- **Commercial photo shoots:** permit required. Fees start from £240 per day (including VAT at 20%), depending on the type and scale of shoot. Staff time will be charged by the hour, if required.
- **Professional / commercial photography for not for profit organisations, charities, educational organisations, University departments:** permit required. Fee may be waived at our discretion.
- **Wedding, Engagement or Portrait Photography:** Permit fee of £48 (including VAT @ 20%). Permission may be granted for small groups comprising the key members of the party (i.e bride, groom, bridesmaids, groomsmen, parents) up to a maximum of 20 people (including the photographer).
- **Commercial filming:** permit required and fee on request.

Terms and conditions:

1. payment of photographic/filming fee and admission charges is made in advance
2. you guarantee that your party will keep to the footpaths or short grass areas
3. no obstruction will be caused to other visitors; no labels will be removed nor disturbance caused to beds, borders, plants or trees
4. no photography in the Glasshouse range
5. in the case of wedding photography, no confetti or props are permitted in the Garden
6. visitors adhere to the current COVID-secure guidance

Please note that there are no alternative indoor facilities should the weather be inclement and that we have no on-site car parking. Should you wish to apply for a permit, please complete one of the following forms:

[Permit Application for Photography or Filming \(NOT wedding/engagement/professional portrait\)](#)

[Permit Application for Wedding, Engagement or Professional Portrait Photography](#)

If your application is approved, we will contact you to confirm the details of your visit and any fees payable. Payment of the relevant fee and admission charge should be made in advance by card (telephone 01223 336265) or cheque (payable to "University of Cambridge").

Permit Application for Photography or Filming

(NOT wedding/engagement/portrait) during **UK Govt. COVID-19 Response**

All photography (other than personal photography) and filming in the Garden is by permit only and subject to payment of the appropriate fee. Permits must be applied for in advance and are subject to our discretion. In addition, admission charges apply. Please refer to our photography and filming terms and conditions prior to making an application.

Please complete the following form and hand in to one of our Ticket Offices or send to Garden Administration, Cambridge University Botanic Garden, 1 Brookside, Cambridge, CB2 1JE, E-mail: admin@botanic.cam.ac.uk We will then contact you to discuss your application.

Name:	
Company (if applicable):	
Address:	
Telephone number:	
E-mail address:	

Type of Permit required:

Commercial Botanic Commercial photo-shoot or filming Education or charity related

Details of proposed photo-shoot/filming:	
Intended Date & Time:	
Number of visitors: <i>Subject to COVID-19 Secure restrictions</i>	Adults: _____ Children (aged 16 years & under)*: _____
Point of entry (delete as appropriate)	Brookside Ticket Office (Trumpington Road) OR Station Road Ticket Office

* All groups with children and young adults are required to provide supervision for the entire duration of the visit. Please see our Guidelines for Group Leaders.

I confirm that I have read and agree to the terms and conditions of the Garden provided.

Signed Date

Payment of the relevant fee and admission charge should be made in advance by card (telephone 01223 336265) or cheque (payable to "University of Cambridge").

Permit Application for Wedding, Engagement or Professional Portrait Photography: **STEP 3 & 4 of UK Govt. COVID-19 Response**

All photography in the Garden (other than personal photography) is by permit only and subject to payment of the appropriate fee. Permission may be granted for small wedding parties of up to 20 people comprising the key members of the wedding party (including the photographer). Permits must be applied for at least 7 days in advance and are subject to our discretion. In addition, admission charges apply. Please refer to our photography and filming terms and conditions prior to making an application.

Please complete the following form and hand in to one of our ticket offices or send to Garden Administration, Cambridge University Botanic Garden, 1 Brookside, Cambridge, CB2 1JE, E-mail: admin@botanic.cam.ac.uk. We will then contact you to discuss your application.

Name:	
Company (if applicable):	
Address:	
Telephone number:	
E-mail address:	

Type of Permit required: Wedding Engagement/pre-wedding Professional portrait

Intended Date:	
Intended Time:	
Number in your group: (maximum of 20 people, including photographer)	Adults: Children (aged 16 years & under)*:
Point of entry (delete as appropriate)	Brookside Ticket Office (Trumpington Road) OR Station Road Ticket Office

*All groups with children and young adults are required to provide supervision for the entire duration of the visit. Please see our Guidelines for Group Leaders.

I confirm that I have read and agree to the terms and conditions of the Garden provided.

Signed Date

Payment of the relevant fee and admission charge should be made in advance by card (telephone 01223 336265) or cheque (payable to "University of Cambridge").