Friends Membership Application Form

1. Member details – please use block capitals

<table>
<thead>
<tr>
<th>Title</th>
<th>First Name</th>
<th>Surname</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd member</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address

Telephone

Postcode

Payment by cash/cheque (made payable to the University of Cambridge)

I enclose cash/cheque for £

Payment by credit/debit card

Please debit my American Express/Mastercard/VISA/Maestro for £

Card number

Valid from / to / Issue no (Maestro only)

Security Number

Name on Card (please print)

3. Billing details if different

Person paying

Payer’s address

Telephone

Email

Postcode

DateSignature

4. Payment details. Only required if you are not paying by Direct Debit or in person at the ticket offices.

Payment by cash/cheque (made payable to the University of Cambridge)

I enclose cash/cheque for £

Payment by credit/debit card

Please debit my American Express/Mastercard/VISA/Maestro for £

Card number

Valid from / to / Issue no (Maestro only)

Security Number

Name on Card (please print)

For office use only.

CARD NO: DATE ISSUED: EXPIRES: DD WEF:

Renew by Direct Debit. By completing this section we will be able to renew your membership automatically in future years. We will email you (or write in the absence of an email address) in advance of renewal every year to advise you of this.

Instruction to your Bank or Building Society to pay by Direct Debit

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Bank/Building Society Address

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

Service User Number

4 1 7 8 8 5

Reference (office use only)

Instruction to your Bank or Building Society

Please pay the University of Cambridge Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of Cambridge and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

DATA PROTECTION The details you have supplied will be used for processing your membership and sending you information about the Cambridge University Botanic Garden. Your details will not be shared with any 3rd party in accordance with the Data Protection Act 1998.

CHARITABLE STATUS The Botanic Garden is part of the University of Cambridge, an exempt charity under Schedule 2 of the Charities Act 1993.

You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that we will reclaim on your Gift Aid donations until I notify you otherwise.

Please return this form with remittance or Direct Debit section completed to a ticket office or the Friends' Administrator, CUBG, 1 Brookside, Cambridge, CB2 1JE

ALL FIELDS MUST BE COMPLETED

This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit the University of Cambridge will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the University of Cambridge to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by the University of Cambridge or your bank or building society, you are entitled to receive a full and immediate refund of the amount paid from your account. If you receive an incorrect amount you must return it by the due date and notify the University of Cambridge of the error
- If you receive a refund you are not entitled to, you must pay it back when the University of Cambridge asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify the Friends' Office of Cambridge University Botanic Garden

Friends of Cambridge University
Botanic Garden
1 Brookside
Cambridge CB2 1JE

$