Friends Membership Application form

☐ New Membership ☐ Returning Member ☐ Gift Membership

Please return this form with remittance or Direct Debit section completed to a ticket office or the Friends’ Administrators: CUBG, 1 Brookside, Cambridge, CB2 1JE

1. Member details – please use block capitals

<table>
<thead>
<tr>
<th>Title</th>
<th>First Name</th>
<th>Surname</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st member</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd member</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address

Postcode

Telephone

Email

Tick here if you would prefer to receive a printed copy of the triannual Friends’ News (otherwise it will be sent by email)

Tick here to receive the monthly e-news of plant picks ☐

2. Membership category (please circle the appropriate amount)

Single per annum £ 52.00

Joint per annum (two adults with one mailing address) £ 87.00

I also wish to make an additional donation of £

If paying by Direct Debit I wish/ do not wish to give this donation annually

If you have paid for entry today, you can deduct your admission charge upon same day production of your admission ticket at a ticket office £

TOTAL £

Gift aid: Boost your donation by 25p of Gift Aid for every £1 you donate.

I enclose cash/cheque for £

Payment by credit/debit card

Please debit my American Express/Mastercard/VISA/Maestro for £

Valid from / to / Issue no (Maestro only)

Security Number (last 3 digits on the signature strip on the reverse of the card or the 4 digits on the front of the card for American Express)

Name on Card (please print)

Payment by cash/cheque (made payable to the University of Cambridge)

I wish/to give this donation annually

3. Billing details if different

Person paying

Payer’s address

Telephone

Postcode

Email

4. Payment details. Only required if you are not paying by Direct Debit or in person at the ticket offices.

Payment by cash/cheque (made payable to the University of Cambridge)

I enclose cash/cheque for £

Payment by credit/debit card

Please debit my American Express/Mastercard/VISA/Maestro for £

Valid from / to / Issue no (Maestro only)

Security Number (last 3 digits on the signature strip on the reverse of the card or the 4 digits on the front of the card for American Express)

Name on Card (please print)

Signature(s)

Date

For office use only.

CARD NO: DATE ISSUED: EXPIRES: DD WEF:

Renew by Direct Debit. By completing this section we will be able to renew your membership automatically in future years. We will email you (or write in the absence of an email address) in advance of renewal every year to advise you of this.

Instruction to your Bank or Building Society to pay by Direct Debit

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Bank/Building Society Address

Postcode

Name(s) of Account Holder(s)

Bank/Building Society Account Number

Branch Sort Code

ALL FIELDS MUST BE COMPLETED

Service User Number

Reference (office use only)

Instruction to your Bank or Building Society

Please pay the University of Cambridge Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the University of Cambridge and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

All Banks and Building Societies may not accept Direct Debit Instructions from some types of account.

This Guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

• This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
• If there are any changes to the amount, date or frequency of your Direct Debit the University of Cambridge will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the University of Cambridge to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
• If you wish to cancel this Instruction, you can simply phone your Bank or Building Society. Written confirmation may be required. Please also notify the Friends’ Office of Cambridge University Botanic Garden.
• If you wish to make an additional donation of £25 for every £1 you give, this will be treated as a Gift Aid donation until we notify you otherwise.
• In the event of your Income Tax and/or Capital Gains Tax being lower than the amount of Gift Aid claimed on all your donations in this tax year, you may be required to pay any difference.

Friends of Cambridge University Botanic Garden

1 Brookside

Cambridge CB2 1JE

DATA PROTECTION: The details you have supplied will be used for processing your membership and sending you information about the Cambridge University Botanic Garden. Your details will not be shared with any 3rd party in accordance with the Data Protection Act 1998.

CHARITABLE STATUS: The Botanic Garden is part of the University of Cambridge, an exempt charity under Schedule 2 of the Charities Act 1993.

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