



**GROUP BOOKING FORM FOR ADULTS**  
(Complete this if your group is made up of age 18's and over ONLY)

**Groups of 15 people or more** are required to **pre-book with at least one week's notice**. Please return your completed booking form to us using the e-mail or postal address at the bottom of this form. We reserve the right to refuse entry to any groups who have not pre-booked. See our website for current entry charges: [www.botanic.cam.ac.uk](http://www.botanic.cam.ac.uk)

Day & date of visit: ..... Arrival time: .....  
Number of adults in group: ..... Departure time: .....  
Arriving at:  Brookside Gate (Trumpington Road & coach drop-off)  Station Road Gate (Hills Road)

Group/organisation name: .....  
Contact name: ..... Telephone number: .....  
E-mail address: .....  
Mobile number of group leader on day of visit (if different): .....  
Postal address: .....  
.....

Wheelchairs or mobility scooters can be pre-booked (subject to availability) by contacting Enquiries on Tel. 01223 336265 (Mon-Fri, 9am-1pm, 2pm-4.30pm)

**Do you plan to visit our café? YES / NO**  
All groups must pre-book by contacting the café on 01223 763425 or by e-mail at [thegardencafecambridge@gmail.com](mailto:thegardencafecambridge@gmail.com)

**Interested in a Guided Tour? YES [ ]**  
Please complete this section if you would like to book a Guided Tour as part of your visit. Tours last for 90 minutes and provide an overview of the Garden and its history. These must be pre-booked with at least one-month's notice. Please see our website for more information and the current tour fees.  
\*A non-refundable deposit of £35, is required 1 month in advance, to secure your tour booking. Payment may be made by credit card or by cheque made payable to "University of Cambridge."  
Deposit enclosed: (£35) \*delete as applicable. Preferred tour start time & location: .....  
Tell us about any accessible needs and/or special interests your group may have:  
.....

Please tell us where you found out about bringing a group to the Botanic Garden:  CUBG Leaflet  CUBG Website  Social Media  Personal recommendation  
 Advert in: \_\_\_\_\_  Other: \_\_\_\_\_

**Please return to:**  
Admin Office, CU Botanic Garden  
1 Brookside, Cambridge CB2 1JE  
E-mail: [admin@botanic.cam.ac.uk](mailto:admin@botanic.cam.ac.uk)  
Telephone: 01223 336265

**FOR OFFICE USE ONLY**  
Date received:  
Date confirmation sent:  
Noted on calendar:

