

Volunteer Gardener Role Description

Clan is here for anyone impacted by a cancer diagnosis. We provide emotional and physical support to people who have a cancer diagnosis, their family, carers and friends. Our services are offered to all free of charge, from pre-diagnosis, through treatment and beyond at our support and wellbeing centres located across the north-east of Scotland and Northern Isles.

About the Role

Your role as a Clan **VOLUNTEER GARDENER** is to carry out tasks on your own initiative or as part of a team to maintain, develop and protect our garden so that it can be enjoyed by all Clan clients, staff, volunteers and visitors.

Location

There are currently garden areas at our Aberdeen and Orkney wellbeing centres.

Reporting To

Clan's Facilities Manager if volunteering in Aberdeen or the Local Services Co-ordinator if volunteering in Orkney

Key Responsibilities

- Watering, weeding and planting as needed
- Mowing the lawn if required
- Pruning shrubs, trees and plants
- Dead-heading flowers/plants as required
- Keeping pathways clean and cleared of debris
- An interest in growing vegetables, including planting seeds, nurturing flowers and plants, and helping maintain the garden as they grow
- Completing general gardening duties as required under the direction of your designated Clan Contact and other Volunteer Gardeners

- Greeting visitors to the garden and answering any questions they may have, ensuring that you are remaining within the boundaries of the organisation and your role and signposting to other Clan services as required

Time Commitment

- Ideally, you will volunteer on a rota basis attending a shift of 2-3 hours either weekly, fortnightly or monthly
- We ask that you commit to volunteering for a minimum of 12 months unless otherwise agreed

About You

You must be over 18 years of age and should be passionate about gardening

You should also be;

- Eager to share your gardening knowledge and/or take direction from others with gardening knowledge (previous experience would be an advantage but is not essential)
- Able to carry out tasks on your own initiative and as part of a team
- Willing to take part in gardening activities outdoors, in all weather conditions
- To have an understanding of the impact serious illness can have on daily life and to be empathic and sensitive with all users of Clan services
- Kind, helpful, patient and friendly, with an understanding of how serious illness can impact daily life
- Comfortable engaging with people from a variety of backgrounds
- Able to comply with Clan Policies & Procedures in all aspects of the role
- Willing to undertake additional training as required, to enhance the services delivered by Clan

Recruitment, Training and Ongoing Support

Your role as a Clan **VOLUNTEER GARDENER** may sometimes involve dealing with difficult situations. Clan will provide you with the relevant training, induction and ongoing supervision to support you in your role.

You will be required to complete;

- Clan's application form (available to complete on our website, in hard copy format or by telephone with our Volunteer Services Team)
- An informal discussion with the line manager responsible for the role or another appointed member of the team – for us to get to know more about you and vice versa!
- Role-specific training as required, including Manual Handling Training
- Adult Protection and Child Protection Training
- Clan's induction to the organization and to your role

Clan will make sure;

- The wider Clan team is on hand to answer any questions and support you as needed
- Your line manager holds check-ins to discuss how you are getting on in your role
- You have access to ongoing training, supervision and development opportunities
- Expenses incurred whilst volunteering are reimbursed, when claimed in accordance with Clan's Volunteer Expenses Policy

If you like spending time outdoors, are passionate about gardening and think this role might be something you'd enjoy, please get in touch by;

Applying on our website at www.clancancersupport.org/volunteering

Emailing volunteering@clancancersupport.org

Calling 01224 647 000 – please ask to speak a member of the Volunteer Services Team