



Case Study, Higher Education

Challenge

The University of Nottingham is one of the foremost Universities in the UK, with recognition worldwide for its prominent medical school. The University is ranked in the UK and European top 30 and in the top 1 per cent of all Universities worldwide.

As with many education institutions, The University of Nottingham required a system that was flexible and adaptable to suit requirements that differ from faculty to faculty.

A lack of visibility, due to the use of a variety of spreadsheets, led to a wider organisational issue of being unable to accurately plan resources for upcoming projects due to managers being unable to easily and accurately track who is available when.

Solution

The University of Nottingham had 4 key pain points, entitlement calculation, holiday booking processes, visibility of team's holiday and managing TOIL.

e-days was rolled out to various faculties within the University, with the capability to manage all pain points in a much simpler way with e-days functionality.

The rollout included an additional function of single sign on through their existing internal portal, meaning staff didn't have to sign on to e-days separately, saving time.

Holiday allowances for each individual employee were visible and bookable from day one, with holiday types tailored specifically to The University of Nottingham's needs.

Impact

From initial rollout to just a couple of faculties, e-days has grown throughout the University of Nottingham to cover over 2500 staff at present. Organisation wide rollout has enabled e-days to provide impactful improvement to the University of Nottingham's planned and unplanned leave processes.

One of the most important aspects of e-days functionality was the ability to deal with the Universities complex hierarchical structures and continuous change to structures over time.

The ability to deal with this has vastly improved the speed in which HR/Admin tasks are undertaken and the self-service nature of e-days has devolved responsibilities to the employees themselves.



2500 e-days users

e-days functions used:

- ✓ Entitlement calculation
- ✓ Holiday booking
- ✓ Sickness tracking
- ✓ Reporting
- ✓ Outlook integration
- ✓ Team calendars
- ✓ Single-sign-on
- ✓ Overtime & TOIL

e-days Higher Education Clients:

The University of Kent
Anglia Ruskin University
The University of Cambridge
The University of Surrey
Oxford Brookes University
Stoke on Trent College



e-days has made annual leave and TOIL management significantly easier for both team members and managers.

It's flexible enough to allow for hourly or daily recording of leave, which is ideal for our departments.

It has replaced a number of separate and inconsistent team spreadsheets stored on shared drives, resulting in a central, consistent and manageable leave and absence system.



Data Manager

The University of Nottingham