

Employee Name			
Job Title	HVAC Commissioning Engineer		
Line Manager	Services Managers		
Supervising	N/A		
Document Number	JD118	Revision Number	A1
Based	Offshore		

Job Purpose Summary
Execution of small projects and commissioning works on offshore mobile and fixed installations.

Key Responsibilities/Accountabilities
<p><i>This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.</i></p> <ul style="list-style-type: none"> • Temporary Refuge Ingress Testing • HVAC Commissioning/Air Balancing/Water Balancing • HVAC Audit Surveys • HVAC Fan Performance Testing • Noise Surveys • Local Exhaust Assessments & Testing • To complete all activities identified within the work packs • Ensure work areas are maintained in a safe and tidy manner • Ensure high standards are maintained in terms of client liaison, both verbally and by email • To work in a safe manner at all times • To work to project specific quality plans • Play a proactive role in housekeeping and continuous improvement opportunities
HSEQ Responsibilities
<ul style="list-style-type: none"> • By adhering to Nucore Group’s HSEQ policies and procedures, ensure safe working practices are followed at all times • Report any unsafe conditions, behaviours or acts to management, or by using the Nucore Group observation card system • On request, fully participate in HSEQ audits and inspections • Complete mandatory HSEQ training as identified on the Nucore Group training matrix

- Adhere to the controls described in risk assessments, safe systems of work and COSHH assessments, and highlight any shortcomings in the existing controls
- Continually practice good housekeeping standards and only undertake tasks which you have been suitably trained and authorised to perform.

Experience/Education/Training

Essential

- CSA (Commissioning Specialists Association) Grade 3 or above
- Minimum 5 years' experience in a similar role

Preferred

- P601 LEV certification
- Building or TR air leakage testing certification
- Previous offshore experience
- Relevant qualifications
- Valid offshore certification (OGUK Medical, BOSIET, MIST etc.)

Signed by Employee		Signed by Line Manager	
Date		Date	