

Trustee Role Description



Essential Information

Brighter Futures Zambia is a small and ambitious young charity making a big impact. Our mission is to provide orphaned and vulnerable children in Zambia a happier, healthier and safer present and a more secure and fulfilling future. We do this by working in partnership with carers in Zambia to improve children's access to education, empowering both the child and their carer through counselling, training and support.

We are looking to recruit enthusiastic and committed people who are motivated by the opportunity to make a real difference to the lives of some of the poorest communities in Africa. As a small charity we need strategic thinkers who are also prepared to play a hands-on role in the development of the charity. As a trustee of BFZ you would be expected to support the promotion of BFZ's work, to actively participate in fundraising activities, attend quarterly trustee meetings and advocate BFZ's work as widely as possible.

We would particularly welcome interest from people with experience of living in Zambia or those with knowledge and connections to the Zambian community and diaspora in the UK.

Role Purpose

- To utilise your experience and knowledge to support Brighter Futures Zambia in its mission.
- To be an active and contributing member of the trustee board, helping to give the organisation strategic direction
- To use your personal skills and experience to help the board of trustees in reaching structured and sound decisions.
- To contribute at board meetings and help to monitor the implementation of decisions taken at meetings.
- To ensure that BFZ complies at all times with its governing document, charity law, company law and any other relevant legislation or regulation

In order to meet our objectives for 2019/20 and beyond we are particularly looking for trustees who are willing and able to contribute to one of the following priority areas of work:

- helping us to communicate with our supporters more effectively
- increasing and diversifying our fundraising activities
- helping us to grow our supporter base

Skills & Experience

- Commitment to the mission of BFZ
- Good communication skills
- Good planning and organisational abilities
- Experience in or willingness to learn more about one of our priority areas of work (as detailed above)

- Commitment to the organisation and willingness to devote the required time and effort (this includes active involvement in at least one fundraising activity for BFZ each year)

Time commitment

- Able to attend quarterly trustee meetings in London (these usually take place over an afternoon)
- Average time commitment of 6 hours per month in addition to trustee meetings

Contact

For an informal chat about the role please call Jennie Smith on 07956423308

If you would like to express your interest in the role, please send a brief email explaining why you are interested in becoming a Trustee at BFZ and how you meet the skills and experience required for the role. Please feel free to attach a CV if you have one.

Email: brighterfutureszambia@gmail.com