



Trustee- Fundraising lead

Essential Information:

Brighter Futures Zambia is a small and ambitious young charity making a big impact. Our mission is to provide orphaned and vulnerable children in Zambia a happier, healthier and safer present and a more secure and fulfilling future. We do this by working in partnership with carers in Zambia to improve children's access to education, empowering both the child and their carer through counselling, training and support.

We are looking to recruit enthusiastic and committed people who are motivated by the opportunity to make a real difference to the lives of some of the poorest communities in Africa. As a small charity we need strategic thinkers who are also prepared to play a hands-on role in the development of the charity. As a trustee of BFZ you would be expected to support the promotion of BFZ's work, to actively participate in fundraising activities, attend quarterly trustee meetings and advocate BFZ's work as widely as possible.

We would particularly welcome interest from people with experience of living in Zambia or those with knowledge and connections to the Zambian community and diaspora in the UK.

Role overview:

As Trustee- Fundraising lead you will help Brighter Futures Zambia to raise vital funds for their work. This is a wide and varied area of work that can be tailored to suit your interest, experience and existing commitments. From writing trust fund applications to events organising or coming up with creative new ways to raise funds, there are lots of ways to get involved. You don't need to have lots of previous skills or experience and will have plenty of support and advice from current BFZ trustees and volunteers.

Tasks & Responsibilities:

- Work with BFZ's established trustee board to plan and deliver fundraising activities and events.
- Provide support and encouragement to any potential fundraisers e.g. by sending out fundraising packs & advice.
- Work with the board to come up with new ideas for fundraising.
- Either support or take a lead on the development of our trust fundraising work e.g. researching potential trust funds, drafting letters of application etc.
- Actively champion fundraising amongst BFZ and wider networks.

Other duties:

- To be an active board member, helping to give the organisation strategic direction
- To contribute at board meetings and help to monitor the implementation of decisions taken at meetings
- To ensure that BFZ complies at all times with its governing document, charity law, company law and any other relevant legislation or regulations

Skills & Experience:

- Commitment to the mission of BFZ
- Good communication skills
- Knowledge/ experience of fundraising/ marketing/ sales is useful but not essential
- Good planning and organisational abilities
- Commitment to the organisation and willingness/ability to devote the required time and effort

Time commitment:

- Able to attend quarterly trustee meetings in London (these usually take place over an evening)
- Average time commitment of minimum of 6 hours per month in addition to trustee meetings

Contact:

For an informal chat about the role please call Jennie Smith on 07956423308

If you would like to express your interest in the role please send a brief email explaining why you are interested in becoming a Trustee at BFZ and how you meet the skills and experience required for the role. Please feel free to attach a CV if you have one.

Email: brighterfutureszambia@gmail.com