Management at BPP.
A partner. Not a provider.

Business never stops. So why should we?

We drive you forward. Bringing best practice, and internationally recognised career-relevant programmes to your organisation.

We advise. We guide. We give you an edge.

We create a matrix of programmes that suit each level of training. Content that overarches your business aims, future workforce plans, and talent strategy.

We’re flexible in how we train, and how we develop products.

We’re not just a provider. We’re a partner.

Portable. Scalable. Unique to your business and its culture.

We deliver training to leading organisations locally and globally:

Educate professionals within 80% of all FTSE 100 companies.

Train approximately 80,000 learners every year.

Educate learners across half of the globe.

Our learning materials are used in 170 countries worldwide.

Deliver apprenticeships to 6 of the 9 major UK banks and 6 of the top 10 professional services firms.

Train professionals from all of the big four accountancy firms.

Fully accredited university with degree awarding powers.

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Management at BPP.

Our goal is to work with you to develop the existing talent in your business.

To provide your leaders with the Knowledge, Skills and Behaviours to demonstrate best practice. To strive forward.

We develop solutions across your entire business. Aligning your needs and budgets with the right course, programmes, infrastructure and support.

From entry level team managers, to the most senior leaders. You’ll give your staff the opportunity to grow a stronger, wider and deeper skill set. Future proofing their educational assets and your company structure with industry recognised management qualifications.

Whether you want to increase turnover, improve staff motivation and retention, or develop future leaders, we can create bespoke solutions to address the management skills gap in your organisation. We will help create talent development programmes aligned to your business strategy and objectives.

Our unrivalled training programmes interconnect and complement, providing your business with the ultimate solution to closing the management skills gap.

Funding.

Having a highly trained workforce can increase employee value.

Through up-skilling or multi-skilling, you can maximise output and efficiencies across your business.

Not just increasing margins and profit. But benefiting your workforce on a much deeper level.

We identify gaps within your current structure, and develop solutions that are aligned to your business strategy and current and future development objectives.

The government has committed to achieving three million apprenticeship starts by summer 2020. If you have a UK pay bill over £3m, you will be required to pay 0.5% of that in a levy.

The levy puts control of the funding in your hands.

So once you have decided how to spend your Apprenticeship Levy, you will need to consider how to execute programmes across all stages of your employee’s career.

And this is where BPP step in. Because we’re one step ahead. And we want to help you get there too.
Our commitment to you
Cost effective and relevant training that appeals to new talent. Increasing the diversity in your workforce to provide a well-rounded client solution.

The aim? To develop a learner as a fully rounded professional. To allow each individual to maximise their skillset and progress efficiently. To bring those skills to their role and your business.

Off-the-job training
Off-the-job training encompasses a wide range of activities. This can involve training outside of the workplace to advance your learning experience. Every learner is entitled to this and it can include attending webinars, gathering work-based evidence, and completing VLE tasks.

Our offering.

Delivery methods
Our flexible delivery of Knowledge, Skills and Behaviours in line with the context of the learner’s job role allows you to maximise development. Meaning minimal disruption in your working environment.

- Live lectures
- Online resources
- Face-to-face coaching
### Team Leader/Supervisor.

**Level 3 Apprenticeship**

<table>
<thead>
<tr>
<th><strong>Duration</strong></th>
<th>15-months</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Qualification achieved</strong></td>
<td>CMI Diploma in First Line Management</td>
</tr>
<tr>
<td><strong>Funding cap</strong></td>
<td>£5,000</td>
</tr>
</tbody>
</table>

A team leader/supervisor is a first-line management role within a required set of specific Knowledge, Skills and Behaviours. They support, manage, and develop team members and continuously maintain internal and external relationships.

A great team leader or supervisor provides direction, inspiration, instruction and guidance to their team.

**Learning outcomes**

- Improve interpersonal excellence by understanding different leadership styles and how to put them into practice
- Build strong stakeholder relationships and increase emotional intelligence
- Deliver results through organisational performance. Understand operational management, how to manage projects and ensure cost efficiencies
- Increased level of personal awareness and decision making effectiveness

### Associate Project Manager.

**Level 4 Apprenticeship**

<table>
<thead>
<tr>
<th><strong>Duration</strong></th>
<th>16-months</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Qualification achieved</strong></td>
<td>APM PMQ</td>
</tr>
<tr>
<td><strong>Funding cap</strong></td>
<td>£9,000</td>
</tr>
</tbody>
</table>

Associate project managers align their organisational, management and communication skills to effectively deliver results in line with task objectives. Utilising resources, experience and talent within a team to maintain motivation and harmony.

A brilliant project manager knows what needs to be achieved. And how to achieve it.

Our tailored solution will challenge your staff to demonstrate and expand even the sharpest knowledge of project management, and awards the widely recognised APM PMQ qualification upon completion.

**Learning outcomes**

- Understand project governance, project leadership and project quality
- Skills to prepare and maintain a business case to achieve required outcomes
- Stakeholder management, including managing conflict and negotiations, while communicating to a variety of different audiences
- Ability to identify, monitor and implement responses to risks and issues, contributing to a risk management plan
- Contract management and procurement
**Operations/Departmental Manager.**

**Level 5 Apprenticeship**

Operations/departmental leaders are accountable to senior managers or business leaders. So they need to motivate, communicate and lead. Dynamic in nature, it can involve working in private, public or third sector and in all sizes of organisation.

They manage talent, teams and projects and meet objectives within the structure of an organisation to achieve collective and personal goals.

Specific responsibilities and job titles will vary. But the Knowledge, Skills and Behaviours needed are consistent.

**Learning outcomes**

- Improve individual management and leadership skills and competencies against objectives
- Awareness of financial management systems and controls and the impact of external factors on organisational financial management
- An understanding of projects – how to develop plans to ensure projects achieve objectives and targets
- How to actively participate in the recruitment process, identifying a need for staff, selecting objectively and inducting effectively
- Application of leadership skills in the context of ethical and cultural issues

**Duration**
18-21 months

**Qualification achieved**
CMI Level 5 Diploma in Leadership and Management

**Funding cap**
£9,000

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**Chartered Manager Degree.**

**Level 6 Apprenticeship**

Effective managers take responsibility for people, projects, operations and services to deliver long term organisational success. They also need to demonstrate their commitment to continual development.

This degree involves studying for the Chartered Management Institute recognised Level 5 diploma and building a portfolio of evidence showing application of knowledge in your employee’s current role.

Reaching Chartered Manager status has never been more accessible.

**Learning outcomes**

- Capable of managing complexity and delivering impact at a strategic and operational level
- Take responsibility for people, projects operations and services to deliver long term organisational success
- Fully develop all aspects of management and leadership skills, knowledge, self-awareness and behaviours
- Developing stakeholder relationships and the building of teams through nurturing inclusive and ethical cultures and strategic decision making

**Duration**
48-months

**Qualification achieved**
BSc in Applied Management* awarded by BPP University

**Funding cap**
£27,000

*Subject to validation.
Senior Leader Master’s Degree.

Level 7 Apprenticeship

A senior leader develops motivational cultures whilst delivering results. They identify long term opportunities, consider and keep up-to-date with market trends and how to respond to them as a business.

This programme expands and develops upon your employee’s existing skills and knowledge whilst achieving a Master’s qualification.

Learning outcomes

• Lead organisational performance and deliver a long term purpose by shaping a vision, culture and values
• Drives innovation and change with a thorough knowledge of utilising enterprise and managing risk.
• Thorough financial strategy understanding to drive results.
• Building strong, collaborative, professional relationships and engaging employees

Duration
24-months

Qualification achieved
MSc Management* awarded by BPP University

Funding cap
£18,000

Degree and professional development courses.

We also offer a range of other management courses including postgraduate degrees and professional development programmes. Some of which have been developed with leading institutes and industry insights.

To view our full range of management courses, please visit bpp.com/management

Our postgraduate degrees
International MBA
MSc Management
MSc Management with Finance
MSc Management with Project Management
Postgraduate Certificate in Management

*Subject to validation.