

# BPP University English Summer School 2017

## English for Legal Professionals: week one schedule\*

Students can choose to study the two week programme either running from:

10 July - 21 July OR 31 July - 11 August 2017

Weekday	Time	Activities	Location
Monday	10am - 1pm	<b>Student Induction:</b> <ul style="list-style-type: none"> <li>Welcome to BPP University English Summer Schools</li> <li>Meet the Team</li> <li>Expectations of the Programme</li> </ul>	BPP University Shepherds Bush
	2pm - 4pm	<b>Introduction to course</b> <ul style="list-style-type: none"> <li>Needs analysis</li> <li>Meeting and greeting in the professional context</li> </ul>	
Tuesday	10am - 1pm	<b>Building professionals relationships:</b> <ul style="list-style-type: none"> <li>Examine English language communication preferences</li> <li>Analyse vocabulary and grammar related to professional interactions</li> <li>Identify appropriate 'small talk' topics for breaking the ice</li> <li>Develop and practise conversational skills for professional settings</li> </ul>	BPP University Shepherds Bush
	2pm - 4pm		
Wednesday	10am - 1pm	<b>Outlining and explaining professional content:</b> <ul style="list-style-type: none"> <li>Recognise gist and detail in authentic talks (legal focus)</li> <li>Develop techniques for paraphrasing/summarising content</li> <li>Identify and apply defining language</li> <li>Identify and apply cause-effect language</li> <li>Synthesise language and techniques for outlining and explaining to engage in small group discussions</li> </ul>	BPP University Shepherds Bush
	2pm - 4pm		
Thursday	10am - 1pm	<b>Discussing points of view:</b> <ul style="list-style-type: none"> <li>Recognise language and style of giving and asking for points of view</li> <li>Handle agreement and disagreement professionally</li> <li>Engage others in group discussion</li> <li>Interpret viewpoints/explanations and reach consensus</li> <li>Combine aspects of interactional language to perform small group discussions</li> <li>Review and evaluate performance in small group discussions</li> </ul>	BPP University Shepherds Bush
	2pm - 4pm		
Friday		<b>Free time</b>	BPP University Shepherds Bush



# BPP University English Summer School 2017

## English for Legal Professionals: week two schedule\*

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<p><b>Presentation skills focus:</b></p> <ul style="list-style-type: none"> <li>Recognise language and style of giving and asking for points of view</li> <li>Handle agreement and disagreement professionally</li> <li>Engage others in group discussion</li> <li>Interpret viewpoints/explanations and reach consensus</li> <li>Combine aspects of interactional language to perform small group discussions</li> <li>Review and evaluate performance in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<p><b>Offering advice in the professional context:</b></p> <ul style="list-style-type: none"> <li>Recognise key language used to advise</li> <li>Use and apply language of advice appropriately</li> <li>Compare and apply ways of being empathetic</li> <li>Apply critical analysis to deeply explore problems/issues</li> </ul>	<b>BPP University</b> Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<p><b>Comparing ideas and information:</b></p> <ul style="list-style-type: none"> <li>Identify and infer data/evidence</li> <li>Recognise language of comparison</li> <li>Differentiate the appropriateness of sources</li> <li>Compare sources of evidence/data</li> <li>Apply comparison language verbally</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<p><b>Convincing others:</b></p> <ul style="list-style-type: none"> <li>Develop stance and thesis</li> <li>Recognise key language of persuasion and argumentation</li> <li>Focus on word stress pronunciation and being emphatic</li> <li>Explore non-verbal techniques for persuading</li> <li>Examine ways of being evaluative</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday	10am - 1pm 2pm - 4pm	<p><b>Putting it all together:</b></p> <ul style="list-style-type: none"> <li>Review and practise aspects from the week's learning: presentation structure, functional language, techniques, use of voice</li> <li>Deliver presentations in conference style setting</li> <li>Review and evaluate presentation performance</li> </ul>	<b>BPP University</b> Shepherds Bush



# BPP University English Summer School 2017

## English for Business and Finance Professionals: week one schedule\*

Students can choose to study the two week programme either running from:

10 July - 21 July OR 31 July - 11 August 2017

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<p><b>Student Induction:</b></p> <ul style="list-style-type: none"> <li>Welcome to BPP University English Summer Schools</li> <li>Meet the Team</li> <li>Expectations of the Programme</li> </ul> <p><b>Introduction to course</b></p> <ul style="list-style-type: none"> <li>Needs analysis</li> <li>Meeting and greeting in the professional context</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<p><b>Building professional relationships:</b></p> <ul style="list-style-type: none"> <li>Examine English language communication preferences</li> <li>Analyse vocabulary and grammar related to professional interactions</li> <li>Identify appropriate 'small talk' topics for breaking the ice</li> <li>Develop and practise conversational skills for professional settings</li> <li>Review and evaluate presentation performance</li> </ul>	<b>BPP University</b> Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<p><b>Building professional relationships:</b></p> <ul style="list-style-type: none"> <li>Outlining and explaining professional content:</li> <li>Recognise gist and detail in authentic talks (business and finance focus)</li> <li>Develop techniques for paraphrasing/summarising content</li> <li>Identify and apply defining language</li> <li>Identify and apply cause-effect language</li> <li>Synthesise language and techniques for outlining and explaining to engage in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<p><b>Discussing view points:</b></p> <ul style="list-style-type: none"> <li>Recognise language and styles of giving and asking for points of view</li> <li>Handle agreement and disagreement professionally</li> <li>Engage others in group discussion</li> <li>Interpret viewpoints/explanations and reach consensus</li> <li>Combine aspects of interactional language to perform small group discussions</li> <li>Review and evaluate performance in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday		<b>Free time</b>	<b>BPP University</b> Shepherds Bush



# BPP University English Summer School 2017

## English for Business and Finance Professionals: week two schedule\*

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<b>Presentation skills focus:</b> <ul style="list-style-type: none"> <li>Review language and structure of presentations</li> <li>Develop pronunciation and vocal production techniques</li> <li>Explore approaches for engaging the audience</li> <li>Analyse culturally sensitive topics and ways of handling them</li> <li>Develop effective Q&amp;A sessions</li> <li>Apply presentation skills</li> </ul>	BPP University Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<b>Negotiating in the professional context:</b> <ul style="list-style-type: none"> <li>Recognise key interactional language used to negotiate</li> <li>Use and apply language of advice and recommendation appropriately in negotiations</li> <li>Compare and apply ways of being empathetic</li> <li>Apply critical analysis to deeply explore problems and solutions</li> </ul>	BPP University Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<b>Comparing ideas and information:</b> <ul style="list-style-type: none"> <li>Identify and infer data/evidence</li> <li>Recognise language of comparison</li> <li>Differentiate the appropriateness of sources</li> <li>Compare sources of evidence/data</li> <li>Apply comparison language verbally</li> </ul>	BPP University Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<b>Convincing others:</b> <ul style="list-style-type: none"> <li>Develop stance and thesis</li> <li>Recognise key language of persuasion and argumentation</li> <li>Focus on word stress pronunciation and being emphatic</li> <li>Explore non-verbal techniques for persuading</li> <li>Examine ways of being evaluative</li> </ul>	BPP University Shepherds Bush
Friday	10am - 1pm 2pm - 4pm	<b>Putting it all together:</b> <ul style="list-style-type: none"> <li>Review and practise aspects from the week's learning: presentation structure, functional language, techniques, use of voice</li> <li>Deliver presentations in conference style setting</li> <li>Review and evaluate presentation performance</li> </ul>	BPP University Shepherds Bush



# BPP University English Summer School 2017

## English for Healthcare Professionals: week one schedule\*

Students can choose to study the two week programme either running from:

10 July - 21 July OR 31 July - 11 August 2017

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<p><b>Student Induction:</b></p> <ul style="list-style-type: none"> <li>Welcome to BPP University English Summer Schools</li> <li>Meet the Team</li> <li>Expectations of the Programme</li> </ul> <p><b>Introduction to course</b></p> <ul style="list-style-type: none"> <li>Needs analysis</li> <li>Meeting and greeting in the professional context</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<p><b>Building professional relationships:</b></p> <ul style="list-style-type: none"> <li>Examine English language communication preferences</li> <li>Analyse vocabulary and grammar related to professional interactions</li> <li>Identify appropriate 'small talk' topics for breaking the ice</li> <li>Develop and practise conversational skills for professional settings</li> </ul>	<b>BPP University</b> Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<p><b>Outlining and explaining professional content:</b></p> <ul style="list-style-type: none"> <li>Recognise gist and detail in authentic talks (healthcare focus)</li> <li>Develop techniques for paraphrasing/summarising content</li> <li>Identify and apply defining language</li> <li>Identify and apply cause-effect language</li> <li>Synthesise language and techniques for outlining and explaining to engage in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<p><b>Discussing points of view:</b></p> <ul style="list-style-type: none"> <li>Recognise language and style for giving and requesting points of view</li> <li>Handle agreement and disagreement professionally</li> <li>Engage others in group discussion</li> <li>Interpret viewpoints/explanations and reach consensus</li> <li>Combine aspects of interactional language to perform small group discussions</li> <li>Review and evaluate performance in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday		<b>Free time</b>	<b>BPP University</b> Shepherds Bush



# BPP University English Summer School 2017

## English for Healthcare Professionals: week two schedule\*

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<b>Presentation skills focus:</b> <ul style="list-style-type: none"> <li>Review language and structure of presentations</li> <li>Develop pronunciation and vocal production techniques</li> <li>Explore approaches for engaging the audience</li> <li>Analyse culturally sensitive topics and ways of handling them</li> <li>Develop effective Q&amp;A sessions</li> <li>Apply presentation skills</li> </ul>	BPP University Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<b>Clarifying and reassuring:</b> <ul style="list-style-type: none"> <li>Recognise key interactional language used to clarify information and support patients/clients</li> <li>Use and apply language of advice and explanation appropriately when offering support</li> <li>Compare and apply ways of being empathetic</li> <li>Apply critical analysis to deeply explore issues and seek resolution</li> </ul>	BPP University Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<b>Comparing ideas and information:</b> <ul style="list-style-type: none"> <li>Identify and infer data/evidence</li> <li>Recognise language of comparison</li> <li>Differentiate the appropriateness of sources</li> <li>Compare sources of evidence/data</li> <li>Apply comparison language verbally</li> </ul>	BPP University Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<b>Convincing others:</b> <ul style="list-style-type: none"> <li>Develop stance and thesis</li> <li>Recognise key language of persuasion and argumentation</li> <li>Focus on word stress pronunciation and being emphatic</li> <li>Explore non-verbal techniques for persuading</li> <li>Examine ways of being evaluative</li> </ul>	BPP University Shepherds Bush
Friday	10am - 1pm 2pm - 4pm	<b>Putting it all together:</b> <ul style="list-style-type: none"> <li>Review and practise aspects from the week's learning: functional language, presentation structure &amp; language, engagement techniques, use of voice</li> <li>Deliver presentations in conference style setting</li> <li>Review and evaluate presentation performance</li> </ul>	BPP University Shepherds Bush



# BPP University English Summer School 2017

## English for Hospitality Professionals: week one schedule\*

Students can choose to study the two week programme either running from:

10 July - 21 July OR 31 July - 11 August 2017

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<p><b>Student Induction:</b></p> <ul style="list-style-type: none"> <li>Welcome to BPP University English Summer Schools</li> <li>Meet the Team</li> <li>Expectations of the Programme</li> </ul> <p><b>Introduction to course</b></p> <ul style="list-style-type: none"> <li>Needs analysis</li> <li>Meeting and greeting in the professional context</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<p><b>Building professional relationships:</b></p> <ul style="list-style-type: none"> <li>Examine English language communication preferences</li> <li>Analyse vocabulary and grammar related to professional interactions</li> <li>Identify appropriate 'small talk' topics for breaking the ice</li> <li>Develop and practise conversational skills for professional settings</li> <li>Recognise 'sensitive language' and interpret possible connotations</li> <li>Discuss appropriate strategies for being inclusive in speech</li> </ul>	<b>BPP University</b> Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<p><b>Outlining and explaining professional content:</b></p> <ul style="list-style-type: none"> <li>Recognise gist and detail in authentic talks (healthcare focus)</li> <li>Develop techniques for paraphrasing/summarising content</li> <li>Identify and apply defining language</li> <li>Identify and apply cause-effect language</li> <li>Synthesise language and techniques for outlining and explaining to engage in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<p><b>Discussing points of view:</b></p> <ul style="list-style-type: none"> <li>Recognise language and style for giving and requesting points of view</li> <li>Handle agreement and disagreement professionally</li> <li>Engage others in group discussion</li> <li>Interpret viewpoints/explanations and reach consensus</li> <li>Combine aspects of interactional language to perform small group discussions</li> <li>Review and evaluate performance in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday		<b>Free time</b>	<b>BPP University</b> Shepherds Bush



# BPP University English Summer School 2017

## English for Hospitality Professionals: week two schedule\*

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<b>Presentation skills focus:</b> <ul style="list-style-type: none"> <li>Review language and structure of presentations</li> <li>Develop pronunciation and vocal production techniques</li> <li>Explore approaches for engaging the audience</li> <li>Analyse culturally sensitive topics and ways of handling them</li> <li>Develop effective Q&amp;A sessions</li> <li>Apply presentation skills</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<b>Dealing with complaints:</b> <ul style="list-style-type: none"> <li>Recognise key interactional language used to manage complaints</li> <li>Use and apply language of advice and recommendations appropriately</li> <li>Compare and apply ways of being empathetic</li> <li>Develop assertive language techniques</li> <li>Apply critical analysis to deeply explore issues and seek resolution</li> </ul>	<b>BPP University</b> Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<b>Comparing ideas and information:</b> <ul style="list-style-type: none"> <li>Identify and infer data/evidence</li> <li>Recognise language of comparison</li> <li>Differentiate the appropriateness of sources</li> <li>Compare sources of evidence/data</li> <li>Apply comparison language verbally</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<b>Convincing others:</b> <ul style="list-style-type: none"> <li>Develop stance and thesis</li> <li>Recognise key language of persuasion and argumentation</li> <li>Focus on word stress pronunciation and being emphatic</li> <li>Explore non-verbal techniques for persuading</li> <li>Examine ways of being evaluative</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday	10am - 1pm 2pm - 4pm	<b>Putting it all together:</b> <ul style="list-style-type: none"> <li>Review and practise aspects from the week's learning: functional language, presentation structure &amp; language, engagement techniques, use of voice</li> <li>Deliver presentations in conference style setting</li> <li>Review and evaluate presentation performance</li> </ul>	<b>BPP University</b> Shepherds Bush





# BPP University English Summer School 2017

## English for Education Professionals: week one schedule\*

Students can choose to study the two week programme either running from:

10 July - 21 July OR 31 July - 11 August 2017

Weekday	Time	Activities	Location
Monday	10am - 1pm 2pm - 4pm	<p><b>Student Induction:</b></p> <ul style="list-style-type: none"> <li>Welcome to BPP University English Summer Schools</li> <li>Meet the Team</li> <li>Expectations of the Programme</li> </ul> <p><b>Introduction to course</b></p> <ul style="list-style-type: none"> <li>Needs analysis</li> <li>Meeting and greeting in the professional context</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am - 1pm 2pm - 4pm	<p><b>Building professional relationships:</b></p> <ul style="list-style-type: none"> <li>Examine English language communication preferences e.g. indirect speech</li> <li>Analyse vocabulary and grammar related to professional interactions</li> <li>Identify appropriate 'small talk' topics for breaking the ice</li> <li>Develop and practise conversational skills for professional settings</li> <li>Recognise 'sensitive language' and interpret possible connotations</li> <li>Discuss appropriate strategies for being inclusive in speech</li> </ul> <p>Develop assertive language techniques</p>	<b>BPP University</b> Shepherds Bush
Wednesday	10am - 1pm 2pm - 4pm	<p><b>Outlining and explaining professional content:</b></p> <ul style="list-style-type: none"> <li>Listening for both gist and details in authentic talks (professional development)</li> <li>Develop techniques for paraphrasing/summarising content</li> <li>Identify and apply defining language</li> <li>Identify and apply cause-effect language</li> <li>Synthesise language and techniques for outlining and explaining in order to lead small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am - 1pm 2pm - 4pm	<p><b>Discussing points of view:</b></p> <ul style="list-style-type: none"> <li>Recognise language and style for giving and requesting points of view</li> <li>Handle agreement and disagreement professionally</li> <li>Engage others in group discussion</li> <li>Interpret viewpoints/explanations and reach consensus</li> <li>Combine aspects of interactional language to perform small group discussions</li> <li>Review and evaluate performance in small group discussions</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday		<b>Free time</b>	<b>BPP University</b> Shepherds Bush



# BPP University English Summer School 2017

## English for Education Professionals: week two schedule\*

Weekday	Time	Activities	Location
Monday	10am – 1pm 2pm – 4pm	<b>Speaking in large groups:</b> <ul style="list-style-type: none"> <li>Review language and structure of presentations / lectures</li> <li>Develop pronunciation and vocal production techniques</li> <li>Explore approaches for engaging the audience (large groups of students)</li> <li>Develop effective Q&amp;A sessions</li> <li>Apply presentation skills</li> </ul>	<b>BPP University</b> Shepherds Bush
Tuesday	10am – 1pm 2pm – 4pm	<b>One-to-one tutorials:</b> <ul style="list-style-type: none"> <li>Recognise key language used to advise</li> <li>Use and apply language of advice appropriately</li> <li>Compare and apply ways of being empathetic</li> <li>Apply critical analysis to deeply explore problems/issues</li> </ul>	<b>BPP University</b> Shepherds Bush
Wednesday	10am – 1pm 2pm – 4pm	<b>Comparing ideas and information:</b> <ul style="list-style-type: none"> <li>Identify and infer data/evidence</li> <li>Recognise language of comparison</li> <li>Differentiate the appropriateness of sources</li> <li>Compare sources of evidence/data</li> <li>Apply comparison language verbally</li> </ul>	<b>BPP University</b> Shepherds Bush
Thursday	10am – 1pm 2pm – 4pm	<b>Convincing others:</b> <ul style="list-style-type: none"> <li>Develop stance and thesis</li> <li>Recognise key language of persuasion and argumentation</li> <li>Focus on word stress pronunciation and being emphatic</li> <li>Explore non-verbal techniques for persuading</li> <li>Examine ways of being evaluative</li> </ul>	<b>BPP University</b> Shepherds Bush
Friday	10am – 1pm 2pm – 4pm	<b>Putting it all together:</b> <ul style="list-style-type: none"> <li>Review and practise aspects from the week's learning: functional language, presentation structure &amp; language, engagement techniques, use of voice</li> <li>Deliver presentations in conference style setting</li> <li>Review and evaluate presentation performance</li> </ul>	<b>BPP University</b> Shepherds Bush

