

## FEEs TO LANDLORDS

Client Money Protection provided by:



Independent Redress:



[www.boultongriffiths.com](http://www.boultongriffiths.com)



Client Money Protection:



Independent Redress:



## FEES TO LANDLORDS

### Level of service offered

TENANT FIND ONLY SET UP FEE  
65% + VAT (78% Inc VAT)

65% of Rent + VAT (78% of rent Inc VAT)

INCLUDES:

- Free services under No Let, No Fee Service
- Tenant referencing
- Letting Advice
- Liaison with both Landlord & prospective Tenant during the process
- Legal documents - Provide an 'Assured Shorthold Tenancy Agreement' & Inventory\*
- Arrange signing of the agreements & release of keys
- Collect and remit initial months' rent & bond received
- Agree collection of any shortfall and payment method
- Provide tenant with method of payment
- Deduct any pre-tenancy invoices
- Make any HMRC deduction and provide tenant with the NRL8 (if relevant)

FULLY MANAGED SET UP FEE  
45% + VAT (54% Inc VAT)

45% of Rent + VAT (54% of rent inc VAT)

INCLUDES:

- Free services under No Let, No Fee Service
- Tenant referencing
- Letting Advice
- Liaison with both Landlord & prospective Tenant during the process
- Legal documents - Provide an 'Assured Shorthold Tenancy Agreement' & Inventory\*
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## propertymark

FULLY MANAGED: 10% + VAT  
12% of rent (Inc VAT)

10% of rent + VAT (12% Inc VAT)

INCLUDES:

- Collect and remit monthly rent
  - Use of our government approved deposit scheme\*
  - Key holding
  - Tenant & landlord liaison
  - Inspections
  - Routine management & maintenance
  - Letting/Tenancy Advice
  - Qualified management team
  - Legal advice through ARLA
  - Client Money Protection
  - Utility liaison
  - Bond returns\*
- Please see additional fees & charges



Client Money Protection:

arla | **propertymark**

**PROTECTED**

Independent Redress:



## FEES TO LANDLORDS

### Additional fees and charges

#### INVENTORY FEE (LANDLORD'S SHARE)

- Dependent on the number of bedrooms and/or size of the property and outbuildings. This is an optional service

#### DEPOSIT REGISTRATION FEE: £24.00 (inc VAT)

This charge is only applicable to managed properties. The landlord is responsible for registering the deposit if the property is not managed by Boulton & Griffiths - Professionals Relocating Ltd

#### ADDITIONAL PROPERTY VISITS: £25.00 (inc VAT)

- For specific requests such as neighbour disputes; more visits are required to monitor the tenancy; or any maintenance-linked visit

#### SUBMISSION OF NON-RESIDENT LANDLORDS RECEIPTS TO HMRC:

£60.00 (inc VAT) quarterly

- To remit and balance the financial return to HMRC quarterly and respond to any specific query relating to the return from the landlord or HMRC

#### RENT REVIEW FEE: £25.00 (inc VAT)

- Review rent in accordance with current prevailing market condition and advise the landlord
- Negotiate with tenant
- Direct tenant to make payment change as appropriate
- Update the tenancy agreement
- Serve Section 13 Notice if tenancy is on a rolling monthly basis

#### RENEWAL FEE (LANDLORD'S SHARE): £72.00 (inc VAT)

- Contract negotiation, amending and updating terms and arranging a further tenancy and agreement

BOND RETURNS NO DISPUTE, NO DEDUCTIONS: No Charge  
Management service only

DISPUTED BONDS INCLUDING DEDUCTIONS: £25.00 (inc VAT)

COMPLETION OF ARBITRATION DOCUMENTATION IN RELATION TO DEPOSITS: £15.00 (inc VAT) per hour

SOLICITOR STAMP FOR ARBITRATION DOCUMENTATION IN RELATION TO DEPOSITS - £24 (inc VAT)

#### SERVING OF NOTICES:

£24.00 (inc VAT) for the serving of a 21 Notice

£72.00 (inc VAT) per other notice served

COMPLETION OF COURT DOCUMENTATION: £15.00 (inc VAT) per hour

COURT ATTENDANCE: £150.00 (inc VAT)