



# MANNINGTREE TOWN COUNCIL

*Clerk to the Council: Mrs. L. Djuve-Wood*

*Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07419 730258*

*email: clerk@manningtreetowncouncil.org.uk; Website: www.manningtreetowncouncil.org.uk*

## **Minutes of the Finance Committee Meeting held virtually via Zoom on Thursday 27<sup>th</sup> November, 2020 at 7.30 p.m.**

**Present:** Cllr. R. Stocks (Chair) Cllr. M. Taylor  
Cllr. L. Dunnett Cllr. S. Tattam

**In attendance:** L. Djuve-Wood (Clerk)

### **1. To receive and approve Apologies for Absence**

Apologies were received from Cllrs. L. Lay-Flurrie, S. Barker and B. Brown and accepted by the Council.

### **2. Declarations of interest**

There were none.

### **3. Minutes of the Finance Committee meeting held on the 14<sup>th</sup> November 2019 to be approved and signed**

**RESOLVED** that the minutes of the Finance Committee meeting held on the 14<sup>th</sup> November 2019 be approved as a correct record and signed by the Chair.

### **4. Public participation session with respect to items on the agenda and matters of mutual interest**

There were no members of the public present.

### **5. To review interim 2020/21 financial accounts**

The clerk noted that there were no changes to the interim figures as at the 27<sup>th</sup> October 2020 as presented at the full council meeting on the 19<sup>th</sup> November 2020.

### **6. To review, consider and recommend to full council the draft budget and precept for 2021/22**

The finance committee reviewed the proposed draft budget as created by the Responsible Financial Officer. It was agreed to put forward the additional recommendations to full council:

- To carry forward £589 from the Beach cost code along with £600 budgeted for 2021/22 to allow for a larger sand order next year;
- To carry forward £1,000 from the Other Grants and Donations cost code;
- To budget £2,000 for a new noticeboard;
- To include a Mayor's Allowance of £400;
- To increase the total precept by 15%, boosting reserves by £709, setting the required precept for 2021/22 at £23,503.

It was **RESOLVED** that the draft budget be presented to full council subject to the above amendments.

### **7. To consider the appointment of Internal Auditor for 2021/22**

It was **RESOLVED** to reappoint Miss Val Pretty as the Council's internal auditor.

### **8. To agree a date and time for the next meeting**

The next Finance Committee meeting is to be arranged for April or May 2021 prior to the annual full council meeting.

There being no further business the Mayor closed the meeting at 8.10 p.m.

Signed.....

Dated.....

DRAFT