



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood
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Members of the Council are hereby summoned to attend the Full Town Council Meeting taking place virtually via Zoom on Thursday, 19th November, 2020 at 7:30 p.m. for the purpose of transacting the following business.

Members of the press and public are welcome to attend. Please e-mail the clerk at clerk@manningtreetowncouncil.org.uk for the link and password.

Signed
Line Djuve-Wood
Clerk to the Council

14th November, 2020

AGENDA

- 1. To receive and approve any Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the full town council meeting held on the 15th October 2020 to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Report from Essex Police**
- 7. Progress report from the Clerk**
- 8. Report from other committees and representatives**
- 9. To consider the following planning applications (*please visit TDC's website to look at planning applications to be considered, and if necessary and possible, visit the site before the meeting*)**
 - a) 20/01385/FUL, Change of use of ground floor unit from commercial premises as permitted under application 17/01479/FUL to a two bedroom residential unit with access from Brook Street, 2 High Street, Manningtree

10. Highways/Environment

- a) To discuss further details of four new benches to be purchased for the Manningtree beach area
- b) To consider replacing damaged litter bin by the beach
- c) To discuss plans for the Swift awareness project
- d) To discuss the replacement of the wildlife sign at Riverside
- e) Cllrs. Barker and Brown to provide an update on green spaces in town

11. To agree meeting dates for 2021

12. Finance

- a) To receive the monthly finance report and approve monthly bank reconciliation figures
- b) To consider an S137 donation to Age Concern Colchester and North East Essex
- c) To consider applying for a Council debit card in order to be compliant with the Council's financial regulations
- d) To approve new payments in accordance with the 2020/21 budget (*to be circulated on the day prior to the meeting*)

13. Items from councillors to be added to the next agenda

14. To note date and time of the next meeting