



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood

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BANK RECONCILIATION

End of March, 2020

Prepared by: L. Djuve-Wood (Responsible Financial Officer)
Date: 30th April 2020

Balance per bank statements as at 30 th March, 2020	£	£
Community Current Account	2,245.14	
Deposit Account	15,539.03	
Total	<hr/>	17,784.17
Less: unrepresented cheques at 30 th March, 2020		
Cheque No. 102265 dated 20.02.20	£62.40	
Cheque No. 102267 dated 19.03.20	£712.67	
Cheque No. 102268 dated 19.03.20	£35.10	
Cheque No. 102269 dated 19.03.20	£62.40	
Cheque No. 102270 dated 19.03.20	£121.14	
Total unrepresented cheques		(993.71)
Add: unbanked cash at 30 th March, 2020		NIL
Net Bank balances as at 30th March, 2020		<hr/> £16,790.46 <hr/> <hr/>

The net balances reconcile to the receipts and payments account for the year as follows:-

CASH BOOK

Opening balance 1 st April, 2019	18,183.06
Add: Receipts in the year	20,791.02
Less: Payments in the year	(22,183.62)
Closing balance per cash book (receipts and payments account) as at 30th March, 2020	<hr/> £16,790.46 <hr/> <hr/>