

**Manningtree Town Council**  
**Annual Budget**  
**ALL FIGURES ARE NET**

	<u>2019/20</u>		<u>2020/21</u>			<u>2021/22</u>		
	Budget	Actual	Budget	Actual YTD As at 31.10.20	Total Projected YE	Agreed	Earmarked Reserves	Carried Forward
<b><u>Budget Income</u></b>								
VAT on receipts	£ -	£ 1,995	£ -	£ 1,398	£ 2,279	£ -	£ -	£ -
Precept	£ 17,407	£ 17,407	£ 20,397	£ 20,397	£ 20,397	£ -	£ -	£ -
LCTS Grant	£ 393	£ 393	£ -	£ 399	£ 399	£ -	£ -	£ -
Bank Interest	£ -	£ 36	£ 40	£ 8	£ 16	£ 20	£ -	£ -
Grants	£ -	£ 960	£ -	£ -	£ 1,157	£ -	£ -	£ -
Miscellaneous Income	£ -	£ -	£ -	£ 62	£ 62	£ -	£ -	£ -
<b>Total Income</b>	<b>£ 17,800</b>	<b>£ 20,791</b>	<b>£ 20,437</b>	<b>£ 22,264</b>	<b>£ 24,310</b>	<b>£ 20</b>	<b>£ -</b>	<b>£ -</b>
VAT (all to be reclaimed)	£ -	£ 1,398	£ -	£ 881	£ 1,640			
<b><u>General Administration</u></b>								
Clerk's Salary and Expenses	£ 8,600	£ 8,824	£ 8,876	£ 5,187	£ 8,832	£ 9,000	£ -	£ -
Rent for meeting room	£ 230	£ 76	£ 160	£ 38	£ 38	£ 160	£ -	£ -
Insurance	£ 650	£ 567	£ 590	£ 583	£ 583	£ 650	£ -	£ -
Subscriptions	£ 500	£ 515	£ 582	£ 607	£ 607	£ 949	£ -	£ -
Training	£ -	£ -	£ 340	£ 80	£ 260	£ 360	£ -	£ -
Sundries	£ 700	£ 2,070	£ 431	£ 236	£ 236	£ 270	£ -	£ -
Stationery, etc.	£ 350	£ 101	£ 218	£ 136	£ 306	£ 453	£ -	£ -
Website costs	£ 180	£ 180	£ 180	£ 105	£ 180	£ 180	£ -	£ -
Special Constables	£ 1,000	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Audit (Internal and External)	£ 250	£ 50	£ 250	£ 50	£ 50	£ 250	£ -	£ -
2019 Election Costs	£ 1,000	£ 148	£ -	£ -	£ -	£ -	£ -	£ -
<b>Total General Administration</b>	<b>£ 13,460</b>	<b>£ 12,530</b>	<b>£ 11,627</b>	<b>£ 7,021</b>	<b>£ 11,090</b>	<b>£ 12,272</b>	<b>£ -</b>	<b>£ -</b>
<b><u>Running Costs</u></b>								
Contract Maintenance	£ 3,250	£ 1,581	£ 1,744	£ 1,168	£ 1,744	£ 1,744	£ -	£ -
Public Lighting	£ 2,000	£ 2,828	£ 2,583	£ 1,819	£ 2,221	£ 2,583	£ -	£ -
Beach	£ 650	£ 669	£ 683	£ -	£ 94	£ 695	£ -	£ 589
Sundries	£ 150	£ 133	£ -	£ 16	£ 16	£ -	£ -	£ -
Flower Tubs	£ 2,000	£ 1,600	£ 1,600	£ 800	£ 1,760	£ 1,920	£ -	£ -

Tree Survey	£ -	£ -	£ 200	£ -	£ 200	£ 200	£ -	£ -
<b>Total Running Costs</b>	<b>£ 8,050</b>	<b>£ 6,811</b>	<b>£ 6,810</b>	<b>£ 3,803</b>	<b>£ 6,034</b>	<b>£ 7,142</b>	<b>£ -</b>	<b>£ 589</b>
<b>Grants &amp; Donations</b>								
S137	£ 2,235	£ 1,100	£ 1,000	£ 495	£ 545	£ 1,000	£ -	£ -
Other	£ -	£ -	£ 1,000	£ -	£ -	£ -	£ -	£ 1,000
Contingency	£ 200	£ -	£ -	£ -	£ -	£ -	£ -	£ -
<b>Total Grants &amp; Donations</b>	<b>£ 2,435</b>	<b>£ 1,100</b>	<b>£ 2,000</b>	<b>£ 495</b>	<b>£ 545</b>	<b>£ 1,000</b>	<b>£ -</b>	<b>£ 1,000</b>
<b>Capital Expenditure</b>								
Emergency Plan* (EMR)	£ 1,000	£ -	£ -	£ -	£ -	£ -	£ 1,000	£ -
Capital Expenditure Contingency^	£ 4,000	£ 345	£ -	£ -	£ -	£ -	£ -	£ -
Street Furniture (EMR)	£ -	£ -	£ -	£ 962	£ 4,140	£ -	£ 3,000	£ -
Cemetery (EMR)	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
New Wildlife Sign (EMR)	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,000	£ -
New Noticeboard	£ -	£ -	£ -	£ -	£ -	£ 2,000	£ -	£ -
<b>Total Capital Expenditure</b>	<b>£ 5,000</b>	<b>£ 345</b>	<b>£ -</b>	<b>£ 962</b>	<b>£ 4,140</b>	<b>£ 2,000</b>	<b>£ 5,000</b>	<b>£ -</b>
<b>Mayor's Allowance</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 400</b>	<b>£ -</b>	<b>£ -</b>
<b>Emergency Contingency / Reserve Top Up</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 709</b>	<b>£ -</b>	<b>£ -</b>
<b>Total Overhead Expenditure</b>	<b>£ 28,945</b>	<b>£ 22,184</b>	<b>£ 20,437</b>	<b>£ 13,161</b>	<b>£ 23,450</b>	<b>£ 23,523</b>	<b>£ 5,000</b>	<b>£ 1,589</b>
<b>Total Budget Income</b>	£ 17,800	£ 20,791	£ 20,437	£ 22,264	£ 24,310	£ 20	£ -	
<b>Expenditure</b>	£ 28,945	£ 22,184	£ 20,437	£ 13,161	£ 23,450	£ 23,523	£ -	
<b>Net Income over Expenditure</b>	-£ 11,145	-£ 1,393	£ -	£ 9,103	£ 860	-£ 23,503	£ -	
Plus Transfer from EMR	£ 11,145	£ -	£ -	£ -	£ 4,140	£ -	£ 5,000	
<b>Movement to/from Gen Reserve</b>	£ -	-£ 1,393	£ -	£ 9,103	£ 5,000	<b>-£ 23,503</b>		