



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood
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Members of the Council are hereby summoned to attend the Extraordinary Full Town Council Meeting taking place virtually on Thursday, 7th May, 2020 at 7:30 p.m. for the purpose of transacting the following business. Members of the press and public are welcome to attend and can join the meeting using the following Zoom link:

<https://us02web.zoom.us/j/81828159945?pwd=YW5LRkF6TndVWSt3eCtCb2psdzZRUT09>

Meeting ID: 818 2815 9945

Password: 052158

Signed

Line Djuve-Wood
Line Djuve-Wood
Clerk to the Council

1st May, 2020

AGENDA

- 1. To receive and approve any Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the town council meeting held on the 19th March 2020 to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Report from Essex Police**
- 7. Progress report from the Clerk**
- 8. Report from other committees and representatives**
- 9. To review the current response to COVID-19**

10. To consider the following planning applications (*Can councillors please visit TDC's website to look at planning applications to be considered, and if considered necessary and if possible, visit the site before the meeting*)

- a) 20/00413/FUL, Proposed change of use of the ground floor from A2/approved retail unit to residential flat (including changes to High Street frontage), 2 High Street, Manningtree

11. To consider deferring the Annual Full Town Council Meeting to May 2021 in line with options provided by new government regulations due to COVID-19

12. To consider and note correspondence from ECC regarding planned resurfacing work of the High Street

13. Finance

- a) To review the 2019/20 financial accounts
- b) To review the council's asset register
- c) To review the three-year council insurance policy for 2020/21
- d) To consider a grant donation to the Royal British Legion poppy appeal
- e) To consider a grant donation to the Manningtree and Mistley Welcome Home and Memorial Fund
- f) To approve monthly bank reconciliation figures
- g) To approve new payments in accordance with the 2020/21 budget and to note payments made to date under delegated authority to the clerk due to COVID-19 (*to be circulated on the day prior to the meeting*)

14. Items from councillors to be added to the next agenda

15. To note date and time of the next meeting